CITY OF CIRCLE PINES, MINNESOTA
REGULAR UTILITIES COMMISSION MEETING

June 23, 2026
5:00 PM

AGENDA

1. **Call to Order**

2. **Roll Call**

Jan Kreminski, Chair
Curtis Theis, Commissioner
Eric Peterson, Commissioner
Brian Olson, Commissioner
Brett Asleson, Commissioner
Patrick Antonen, City Administrator

3. **Setting of Agenda** **Note:** Consent agenda items will be acted on with one motion unless a Utilities Commission Member requests their placement on the regular agenda -

4. **Comments**

a. Public Comments
b. Commission Member Comments

5. **<u>COMMISSION BUSINESS</u>**

a. Consent Agenda Items:

1. Minutes – May 26, 2026
2. Disbursement List
3. Financial Statement

Commission Action_____

b. Water Tower Reconditioning – Project Update (Enclosed)

Commission Action_____

c. Water Tower Reconditioning – Pay App No. 1 (Enclosed)

Commission Action_____

6. **<u>ADJOURN TO WORKSESSION</u>**

CITY OF CIRCLE PINES, MINNESOTA
REGULAR UTILITIES COMMISSION MEETING

Tuesday, May 26, 2026
Minutes

1. CALL TO ORDER

Chairman Jan Kreminski called the meeting to order at 5:00 p.m.

2. ROLL CALL

Commission Members Curtis Theis, Brian Olson, and Brett Asleson were present. City Administrator Patrick Antonen represented the staff. Member Eric Peterson was present via interactive technology.

3. SETTING OF AGENDA

There were no changes to the agenda.

4. COMMENTS

a. Public Comments

There were no public comments.

b. Commission Member Comments

There were no commission member comments.

5. COMMISSION BUSINESS

a. Consent Agenda Items:

1. Minutes – April 28, 2026
2. Disbursement List
3. Financial Statement

Motion: Theis moved, seconded by Olson, to approve the Consent Agenda as presented.
Motion carried by Roll Call 5 Ayes and 0 Nays.

b. 2025 Audit Report Presentation – LB Carlson, LLP

Antonen introduced Aaron Nielsen, the city's auditor from LB Carlson, who was present to provide the details of the 2025 audit report with a PowerPoint presentation.

Nielsen explained that this PowerPoint presentation will provide a summary of the two reports that were received, the City's management report and financial statements for the year ending December 31, 2025, highlighting the following topics:

- **Audit Results**:
  - Unmodified Opinion on Basic Financial Statements
  - Internal control over financial reporting
    - Finding 2025-001 Limited Segregation of Duties (Due to the small size of the office staff, the City has limited segregation of duties in certain areas)
    - No instances of non-compliance to be reported
  - MN Legal Compliance - Finding no instances of non-compliance reported in 2025.
- **Governmental Funds Overview**:
  - Total Governmental Fund: $14,853,851, an increase of $4,346,523 from prior year
    - An increase in restricted fund balance, due to the park construction in the Capital Project Funds.
- **Enterprise Fund Overview:**
  - Total Enterprise Funds Net Position: $15,419,154, an increase of $51,651 from the prior year.
  - Total by Fund:
    - Gas Utility: increase of $237,846
    - Water Utility: decrease of $(1,484)
    - Sewer Utility: decrease of $(135,933)
    - Storm Water Utility: decrease of $(12,945)
    - Solid Waste Utility: decrease of $(35,833)
- **Government-Wide Financial Statements:**
  - Total Net Position: $39,336,536, an increase of $1,608,116 from the prior year.
    - Total Government Activities: increase of $1,556,465 from the prior year
    - Total Business-type Activities: increase of $51,651 from the prior year

Kreminski inquired about an unfamiliar item included in the audit, internal control over vendors.

Nielsen responded that internal control over vendors is a standard comment that was included in audit reports this year due to the increase in fraud and scams. This is an element of the audit where I-9s were requested to verify that each vendor exists.

Kate Manson, City Finance Director, explained that anytime the auditors have a new focus, it helps to ensure that our processes are as good as possible. Being a smaller organization with limited staff gives us the benefit of having good relationships with our vendors, minimizing the risk of fraud.

Motion: Asleson moved, seconded by Olson, to accept the 2025 Audit Report.
Motion carried by Roll Call 5 Ayes and 0 Nays.

c. 2026 Water Tower Reconditioning Project – Amendment

Antonen explained that this amendment includes two additions to the water tower project, a valve addition to better help isolate the water tower from the existing water main and painting the tanks at the water treatment plant. By performing the project during the Water Tower Reconditioning project, the system saves on mobilization costs for a separate painting crew and allows for inspectors to optimize trips to the site to observe both projects.

Motion: Olson moved, seconded by Asleson, to approve the $9,000 Amendment to the contract for the 2026 Water Tower Reconditioning Project.
Motion carried by Roll Call 5 Ayes and 0 Nays.

d. 2026 Water Tower Reconditioning Project – Change Orders 1 and 2

Antonen explained that the contract is modified with the following change orders.

Change Order 1: $22,000 - Remove installation of hinged gate to tower interior from contract (Bid Item 12). Remove replacement of roof rafter connection angles from contract (Bid Item 2A, Alternate). Include 2 pressure vessels and all associated process piping.

Change Order 2: $7,000 – Provide and install 20 4”x4”x1/4” brackets to tower exterior (10 for AT&T, 10 for T-Mobile), which will be reimbursed from AT&T and T-Mobile.

Motion: Theis moved, seconded by Olson, to approve Change Order 1 for $22,000 and Change Order 2 for $7,000 for the 2026 Water Tower Reconditioning Project.
Motion carried by Roll Call 5 Ayes and 0 Nays.

6. ADJOURNMENT

Motion: Asleson moved, seconded by Peterson, to adjourn at 5:24 p.m.
Motion carried by Roll Call 5 Ayes and 0 Nays.

_____ _____

Chair City Administrator

Centennial Utilities
200 Civic Heights Circle
Circle Pines, MN 55014
(763) 784-6751
www.centennialutilities.com

Consent Agenda Item 5.a.3

Memo

To: Utility Commission
From: Kate Manson
Date: June 18, 2026
Re: May Utility Funds Financials

- Operating income is down nearly $30,000 from last month due to seasonal changes resulting in lower natural gas sales.
- Gross profit is up $46,335 from last year due to rate increases for sewer (7%) and stormwater (5%).
- Personnel expenses are up $28,013 since an additional week of payroll posted compared to last year.
- The water tower project has increased depreciation expense by more than $30,000.
- Natural gas sales volumes are trending near average levels; however, sales revenue is higher due to severe winter cold driving the market price of natural gas to approximately $8 per unit.
- Water sales remain historically consistent at approximately 41 million gallons, resulting in gross profit that is nearly identical to last year.

Budget to Actual Analysis

	Water	Sewer	Stormwater	Gas
12/31/26 Budgeted Income (Loss)	($190,732)	$79,892	($25,756)	$121,673
Strategy	Using reserves to supplement debt service payments related to past infrastructure projects.	The fund is repaying the Water Fund for a 2025 cash shortfall.	Using reserves to supplement debt service payments related to past infrastructure projects.	Building reserves for future capital spending.
5/31/26 YTD Income (Loss)	($40,887)	$63,335*	$532	$327,012

**Adjusting for the Metropolitan Council's $26,384 pre-bill disposal expense, the sewer fund's net gain of $36,951 transforms into a gain of $63,335.*

KM

Enclosures: (1) May Financial Summary

May Financial Summary

Percent of Sales

	WATER				SEWER				STORMWATER				GAS				ALL FUNDS			
	2026 YTD		2025 YTD		2026 YTD		2025 YTD		2026 YTD		2025 YTD		2026 YTD		2025 YTD		2026 YTD		2025 YTD	
UTILITY SALES																				
Residential	195,145	71.4%	199,163	73.3%	355,968	82.5%	332,285	82.4%	98,175	84.5%	93,507	83.9%	1,663,842	61.8%	1,355,728	62.2%	2,313,129	65.8%	1,980,683	66.8%
Commercial	5,407	2.0%	6,074	2.2%	67,392	15.6%	63,720	15.8%	17,874	15.4%	17,438	15.7%	762,365	28.3%	598,221	27.4%	853,037	24.3%	685,453	23.1%
Interruptible	-	0.0%	-	0.0%	-	0.0%	-	0.0%	-	0.0%	-	0.0%	177,586	6.6%	147,389	6.8%	177,586	5.1%	147,389	5.0%
Penalties	389	0.1%	960	0.4%	791	0.2%	1,796	0.4%	191	0.2%	461	0.4%	3,622	0.1%	10,477	0.5%	4,993	0.1%	13,694	0.5%
Other / Grant	70,512	25.8%	64,941	23.9%	7,525	1.7%	5,688	1.4%	-	0.0%	-	0.0%	2,715	0.1%	1,067	0.0%	80,752	2.3%	71,696	2.4%
Franchise Fees	-	0.0%	-	0.0%	-	0.0%	-	0.0%	-	0.0%	-	0.0%	82,495	3.1%	66,809	3.1%	82,495	2.3%	66,809	2.3%
Investment Earnings	-	0.0%	-	0.0%	-	0.0%	-	0.0%	-	0.0%	-	0.0%	-	0.0%	-	0.0%	-	0.0%	-	0.0%
Bad Debt Recovery	-	0.0%	-	0.0%	-	0.0%	-	0.0%	-	0.0%	-	0.0%	-	0.0%	-	0.0%	-	0.0%	-	0.0%
Gain/Loss on Asset Disposal	1,914	0.7%	661	0.2%	-	0.0%	-	0.0%	-	0.0%	-	0.0%	-	0.0%	-	0.0%	1,914	0.1%	661	0.0%
TOTAL UTILITY SALES	***273,366***	***100.0%***	***271,799***	***100.0%***	***431,676***	***100.0%***	***403,490***	***100.0%***	***116,240***	***100.0%***	***111,406***	***100.0%***	***2,692,624***	***100.0%***	***2,179,691***	***100.0%***	***3,513,906***	***100.0%***	***2,966,385***	***100.0%***
COST OF SALES																				
Gas Purchase	-	0.0%	-	0.0%	-	0.0%	-	0.0%	-	0.0%	-	0.0%	1,569,836	58.3%	1,062,289	48.7%	1,569,836	44.7%	1,062,289	35.8%
Water & Sewer Pumping	6,164	2.3%	5,086	1.9%	646	0.1%	683	0.2%	-	0.0%	-	0.0%	-	0.0%	-	0.0%	6,810	0.2%	5,769	0.2%
MCES Sewer Contract	-	0.0%	-	0.0%	161,268	37.4%	184,390	45.7%	-	0.0%	-	0.0%	-	0.0%	-	0.0%	161,268	4.6%	184,390	6.2%
Franchise Fees	-	0.0%	-	0.0%	-	0.0%	-	0.0%	-	0.0%	-	0.0%	82,485	3.1%	66,766	3.1%	82,485	2.3%	66,766	2.3%
TOTAL COST OF SALES	***6,164***	***2.3%***	***5,086***	***1.9%***	***161,915***	***37.5%***	***185,073***	***45.9%***	***-***	***0.0%***	***-***	***0.0%***	***1,652,321***	***61.4%***	***1,129,055***	***51.8%***	***1,820,400***	***51.8%***	***1,319,214***	***44.5%***
GROSS PROFIT	**267,202**	**97.7%**	**266,713**	**98.1%**	**269,761**	**62.5%**	**218,416**	**54.1%**	**116,240**	**100.0%**	**111,406**	**100.0%**	**1,040,303**	**38.6%**	**1,050,636**	**48.2%**	**1,693,506**	**48.2%**	**1,647,171**	**55.5%**
OPERATING EXPENSES																				
OPERATIONS																				
Personal Services	56,369	20.6%	48,130	17.7%	41,826	9.7%	35,417	8.8%	3,787	3.3%	3,196	2.9%	252,563	9.4%	213,934	9.8%	354,545	10.1%	300,676	10.1%
Supplies	2,572	0.9%	1,722	0.6%	2,754	0.6%	1,593	0.4%	43	0.0%	23	0.0%	10,233	0.4%	6,337	0.3%	15,602	0.4%	9,675	0.3%
Contracted Services	10,865	4.0%	3,282	1.2%	6,136	1.4%	9,489	2.4%	9,623	8.3%	4,497	4.0%	24,554	0.9%	21,256	1.0%	51,178	1.5%	38,524	1.3%
Bldg/Equip Rental/Repair	2,563	0.9%	9,007	3.3%	4,710	1.1%	15,423	3.8%	10,771	9.3%	13,100	11.8%	14,000	0.5%	9,793	0.4%	32,044	0.9%	47,323	1.6%
TOTAL OPERATIONS	72,368	26.5%	62,140	22.9%	55,426	12.8%	61,921	15.3%	24,224	20.8%	20,816	18.7%	301,350	11.2%	251,320	11.5%	453,368	12.9%	396,198	13.4%
FILTRATION EXPENSES	32,777	12.0%	33,220	12.2%	-	0.0%	-	0.0%	-	0.0%	-	0.0%	-	0.0%	-	0.0%	32,777	0.9%	33,220	1.1%
IESF	-	0.0%	-	0.0%	-	0.0%	-	0.0%	169	0.1%	152	0.1%	-	0.0%	-	0.0%	169	0.0%	152	0.0%
ADMINISTRATION																				
Personal Services	43,600	15.9%	48,345	17.8%	40,783	9.4%	45,402	11.3%	-	0.0%	-	0.0%	180,676	6.7%	197,167	9.0%	265,059	7.5%	290,915	9.8%
Supplies	108	0.0%	393	0.1%	103	0.0%	363	0.1%	-	0.0%	-	0.0%	434	0.0%	1,392	0.1%	645	0.0%	2,147	0.1%
Contracted Services	12,545	4.6%	12,883	4.7%	12,292	2.8%	12,286	3.0%	2,648	2.3%	2,563	2.3%	54,023	2.0%	53,173	2.4%	81,508	2.3%	80,906	2.7%
Bldg/Equip Rental/Repair	9,532	3.5%	8,881	3.3%	9,920	2.3%	9,169	2.3%	1,994	1.7%	2,163	1.9%	45,566	1.7%	50,800	2.3%	67,012	1.9%	71,013	2.4%
Interest on Bonds	7,124	2.6%	7,895	2.9%	8,236	1.9%	9,120	2.3%	5,578	4.8%	6,094	5.5%	-	0.0%	-	0.0%	20,938	0.6%	23,109	0.8%
Contingency	-	0.0%	-	0.0%	-	0.0%	-	0.0%	-	0.0%	-	0.0%	-	0.0%	-	0.0%	-	0.0%	-	0.0%
TOTAL ADMINISTRATION	72,910	26.7%	78,397	28.8%	71,333	16.5%	76,341	18.9%	10,220	8.8%	10,821	9.7%	280,699	10.4%	302,533	13.9%	435,161	12.4%	468,091	15.8%
DEPRECIATION EXPENSE	130,034	47.6%	90,919	33.5%	106,052	24.6%	110,423	27.4%	81,095	69.8%	80,625	72.4%	131,242	4.9%	132,726	6.1%	448,423	12.8%	414,693	14.0%
TOTAL OPERATING EXPENSES	***308,089***	***112.7%***	***264,676***	***97.4%***	***232,810***	***53.9%***	***248,685***	***61.63%***	***115,708***	***99.5%***	***112,414***	***100.9%***	***713,291***	***26.5%***	***686,579***	***31.5%***	***1,369,898***	***39.0%***	***1,312,354***	***44.2%***
TRANSFER IN	-	0.0%	-	0.0%	-	0.0%	-	0.0%	-	0.0%	-	0.0%	-	0.0%	-	0.0%	-	0.0%	-	0.0%
OPERATING INCOME (LOSS)	**(40,887)**	**-15.0%**	**2,036**	**0.7%**	**36,951**	**8.6%**	**(30,268)**	**-7.5%**	**532**	**0.5%**	**(1,008)**	**-0.9%**	**327,012**	**12.1%**	**364,057**	**16.7%**	**323,607**	**9.2%**	**334,817**	**11.3%**

Unit Sales	2026	2025	2024	2023	2022
gallons (M)	41.5	41.5	41	42.5	37.2

Unit Sales	2026	2025	2024	2023	2022
mmbtu's (K)	224	231	203	234	265

CITY OF CIRCLE PINES
REVENUES WITH COMPARISON TO BUDGET
FOR THE 5 MONTHS ENDING MAY 31, 2026
WATER UTILITY FUND

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
	MISCELLANEOUS					
601-36-6210-000	INTEREST-INVESTMENTS	.00	.00	27,533.00	27,533.00	.00
601-36-6235-000	MISCELLANEOUS	.00	229.00	.00	(229.00)	.00
	TOTAL MISCELLANEOUS	.00	229.00	27,533.00	27,304.00	.83
	SALES REVENUE					
601-37-7110-000	RESIDENTIAL WATER SALES	45,182.74	181,491.77	465,351.00	283,859.23	39.00
601-37-7111-000	RESIDENTIAL WATER SALES - IRRI	1,166.29	1,662.60	24,949.00	23,286.40	6.66
601-37-7112-000	RESIDENTIAL WATER SALES - MULT	2,622.14	11,990.36	32,670.00	20,679.64	36.70
601-37-7120-000	COMMERCIAL WATER SALES	1,201.28	5,254.00	19,460.00	14,206.00	27.00
601-37-7121-000	COMMERCIAL WATER SALES-IRRIGAT	145.35	153.26	.00	(153.26)	.00
601-37-7170-000	MISC WATER SALES	.00	302.45	300.00	(2.45)	100.82
601-37-7175-000	CITY WATER FEE	.00	1,800.00	.00	(1,800.00)	.00
601-37-7230-000	WAC FILTRATION	.00	1,450.00	.00	(1,450.00)	.00
601-37-7250-000	WATER TOWER LEASE	10,000.00	66,730.32	73,040.00	6,309.68	91.36
601-37-7560-000	PENALTIES	177.27	388.62	4,068.00	3,679.38	9.55
	TOTAL SALES REVENUE	60,495.07	271,223.38	619,838.00	348,614.62	43.76
	OTHER FINANCING SOURCES					
601-39-9200-000	GAIN/LOSS OF ASSET DISPOSAL	.00	1,913.61	.00	(1,913.61)	.00
601-39-9205-000	TRANSFER FROM WATER FILTRATION	.00	.00	190,732.00	190,732.00	.00
	TOTAL OTHER FINANCING SOURCES	.00	1,913.61	190,732.00	188,818.39	1.00
	TOTAL FUND REVENUE	60,495.07	273,365.99	838,103.00	564,737.01	32.62

WATER UTILITY FUND

		PERIOD ACTUAL		BUDGET	UNEXPENDED	PCNT
	POWER & PUMPING					
601-49-9410-000	WATER-POWER & PUMPING	1,090.53	6,164.14	18,500.00	12,335.86	33.32
	OTHER	1,090.53	6,164.14	18,500.00	12,335.86	33.32
	TOTAL POWER & PUMPING	1,090.53	6,164.14	18,500.00	12,335.86	33.32
	WATER OPERATIONS					
601-49-9430-101	WATER-SALARIES-FT	8,860.69	40,373.76	102,604.00	62,230.24	39.35
601-49-9430-102	WATER SALARIES-OT	597.60	2,646.68	5,920.00	3,273.32	44.71
601-49-9430-103	WATER SALARIES-PT	.00	.00	1,287.00	1,287.00	.00
601-49-9430-120	WATER-PAYROLL TAXES	1,395.77	5,654.21	17,172.00	11,517.79	32.93
601-49-9430-125	WATER-PAYROLL TAXES(PFML)	38.78	182.74	.00	(182.74)	.00
601-49-9430-130	WATER-INSURANCE	1,254.10	7,406.69	19,663.00	12,256.31	37.67
601-49-9430-142	WATER-UNEMPLOYMENT	.00	104.65	.00	(104.65)	.00
	PERSONNEL	12,146.94	56,368.73	146,646.00	90,277.27	38.44
601-49-9430-212	WATER-MOTOR FUEL & LUBS	193.33	546.40	3,360.00	2,813.60	16.26
601-49-9430-214	WATER-TOOLS	67.20	99.02	600.00	500.98	16.50
601-49-9430-215	WATER-SHOP SUPPLIES	54.58	1,058.96	1,100.00	41.04	96.27
601-49-9430-218	WATER-UNIFORMS	196.56	602.38	588.00	(14.38)	102.45
601-49-9430-219	WATER-MISC SUPPLIES	265.10	265.10	.00	(265.10)	.00
	SUPPLIES	776.77	2,571.86	5,648.00	3,076.14	45.54
601-49-9430-306	WATER-MEDICAL TESTING/PHYSICAL	.00	.00	50.00	50.00	.00
601-49-9430-307	WATER-CONSULTING (FILTRATION)	2,835.00	8,333.98	662.00	(7,671.98)	1258.91
601-49-9430-314	WATER-CONTRACT SERVICES	140.24	618.28	1,517.00	898.72	40.76
601-49-9430-321	WATER-TELEPHONE	53.98	248.11	748.00	499.89	33.17
601-49-9430-331	WATER-TRAVEL	23.00	623.00	1,400.00	777.00	44.50
601-49-9430-350	WATER-PRINTING & PUBLISHING	.00	62.04	.00	(62.04)	.00
601-49-9430-380	WATER-UTILITIES	120.68	979.55	1,806.00	826.45	54.24
	CONTRACTED SERVICES	3,172.90	10,864.96	6,183.00	(4,681.96)	175.72
601-49-9430-401	WATER-BUILDING MAINTENANCE	73.04	368.49	1,200.00	831.51	30.71
601-49-9430-402	WATER-MAIN WELL & SERV REPAIR	.00	136.58	14,200.00	14,063.42	.96
601-49-9430-404	WATER-REP & MTC EQUIPMENT	3.33	33.10	4,149.00	4,115.90	.80
601-49-9430-495	WATER-MISCELLANEOUS	13.77	2,024.41	2,180.00	155.59	92.86
	MAINTENANCE	90.14	2,562.58	21,729.00	19,166.42	11.79

WATER UTILITY FUND

		PERIOD ACTUAL		BUDGET	UNEXPENDED	PCNT
	TOTAL WATER OPERATIONS	16,186.75	72,368.13	180,206.00	107,837.87	40.16
	WATER FILTRATION					
601-49-9435-216	WATER-FILTRATION CHEMICALS	40.00	3,423.41	10,000.00	6,576.59	34.23
601-49-9435-219	WATER-FILTRATION SUPPLIES	.00	134.60	200.00	65.40	67.30
	SUPPLIES	40.00	3,558.01	10,200.00	6,641.99	34.88
601-49-9435-321	WATER-FILTRATION TELEPHONE	70.80	356.01	821.00	464.99	43.36
601-49-9435-380	WATER-FILTRATION UTILITIES	784.64	4,273.39	9,500.00	5,226.61	44.98
	CONTRACTED SERVICES	855.44	4,629.40	10,321.00	5,691.60	44.85
601-49-9435-402	WATER-FILTRATION REPAIR & MTC	.00	.00	5,850.00	5,850.00	.00
601-49-9435-404	WATER-FILTRATION EQUIP MAINT	.00	221.63	5,000.00	4,778.37	4.43
601-49-9435-420	WATER-FILTRATION DEPRECIATION	4,743.58	23,717.90	56,923.00	33,205.10	41.67
601-49-9435-433	WATER FILTRATION-DUES & FEES	.00	650.00	600.00	(50.00)	108.33
	MAINTENANCE	4,743.58	24,589.53	68,373.00	43,783.47	35.96
	TOTAL WATER FILTRATION	5,639.02	32,776.94	88,894.00	56,117.06	36.87
	WATER ADMINISTRATION					
601-49-9440-101	WATER-SALARIES-FT	7,312.79	32,801.15	75,327.00	42,525.85	43.55
601-49-9440-102	WATER-SALARIES-OT	.00	.00	100.00	100.00	.00
601-49-9440-103	WATER-SALARIES-PT	.00	542.14	2,340.00	1,797.86	23.17
601-49-9440-120	WATER-PAYROLL TAXES	1,082.34	4,354.71	12,003.00	7,648.29	36.28
601-49-9440-125	WATER-PAYROLL TAXES(PFML)	26.15	124.75	.00	(124.75)	.00
601-49-9440-130	WATER-INSURNACE	723.32	5,735.29	12,860.00	7,124.71	44.60
601-49-9440-142	WATER-UNEMPLOYMENT	21.84	42.40	.00	(42.40)	.00
	PERSONNEL	9,166.44	43,600.44	102,630.00	59,029.56	42.48
601-49-9440-201	WATER-OFFICE SUPPLIES	7.64	50.72	774.00	723.28	6.55
601-49-9440-218	WATER-UNIFORMS	.00	.00	125.00	125.00	.00
601-49-9440-219	WATER-MISC SUPPLIES	17.99	57.68	160.00	102.32	36.05
	SUPPLIES	25.63	108.40	1,059.00	950.60	10.24

WATER UTILITY FUND

		PERIOD ACTUAL		BUDGET	UNEXPENDED	PCNT
601-49-9440-301	WATER-AUDITING	1,157.50	4,200.00	4,951.00	751.00	84.83
601-49-9440-303	WATER-ENGINEERING	.00	.00	8,000.00	8,000.00	.00
601-49-9440-304	WATER-LEGAL	.00	.00	500.00	500.00	.00
601-49-9440-307	WATER-CONSULTING	3.20	15.36	1,590.00	1,574.64	.97
601-49-9440-314	WATER-CONTRACT SERVICES	108.80	654.60	1,990.00	1,335.40	32.89
601-49-9440-321	WATER-TELEPHONE	156.70	956.99	1,239.00	282.01	77.24
601-49-9440-322	WATER-POSTAGE	.00	.00	3,940.00	3,940.00	.00
601-49-9440-331	WATER-TRAVEL	27.50	245.51	1,332.00	1,086.49	18.43
601-49-9440-350	WATER-PRINTING & PUBLISHING	98.62	1,429.13	2,290.00	860.87	62.41
601-49-9440-360	WATER-INSURANCE	959.00	4,795.00	11,513.00	6,718.00	41.65
601-49-9440-380	WATER-UTILITIES	47.21	248.39	575.00	326.61	43.20
	CONTRACTED SERVICES	2,558.53	12,544.98	37,920.00	25,375.02	33.08
601-49-9440-401	WATER-BUILDING MAINT	.00	2.77	329.00	326.23	.84
601-49-9440-404	WATER-REP & MTC EQUIPMENT	.00	.00	145.00	145.00	.00
601-49-9440-405	WATER-MAINTENANCE CONTRACTS	649.54	6,396.14	21,528.00	15,131.86	29.71
601-49-9440-420	WATER-DEPRECIATION	26,006.75	130,033.75	312,081.00	182,047.25	41.67
601-49-9440-432	WATER-UNCOLLECTABLE ACCOUNTS	.00	.12	500.00	499.88	.02
601-49-9440-433	WATER-DUES & SUBSCRIPTIONS	90.00	529.30	1,056.00	526.70	50.12
601-49-9440-440	WATER-BANK CHARGES	569.93	2,604.02	4,950.00	2,345.98	52.61
601-49-9440-492	WATER - WATER EFFICIENCY GRANT	.00	.00	1,000.00	1,000.00	.00
601-49-9440-495	WATER-MISCELLANEOUS	.00	.00	500.00	500.00	.00
	MAINTENANCE	27,316.22	139,566.10	342,089.00	202,522.90	40.80
601-49-9440-611	WATER-BOND INTEREST	.00	6,695.00	66,206.00	59,511.00	10.11
601-49-9440-620	WATER-BOND SERVICE FEES	.00	429.00	600.00	171.00	71.50
	OTHER	.00	7,124.00	66,806.00	59,682.00	10.66
	TOTAL WATER ADMINISTRATION	39,066.82	202,943.92	550,504.00	347,560.08	36.87
	TOTAL WATER UTILITY FUND	61,983.12	314,253.13	838,104.00	523,850.87	37.50
	NET REVENUE OVER EXPENDITURES	(1,488.05)	(40,887.14)	(1.00)	40,886.14	

CITY OF CIRCLE PINES
REVENUES WITH COMPARISON TO BUDGET
FOR THE 5 MONTHS ENDING MAY 31, 2026
SEWER FUND

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
	MISCELLANEOUS					
602-36-6220-000	EQUIPMENT RENTAL FROM SEWER	.00	5,600.00	5,600.00	.00	100.00
	TOTAL MISCELLANEOUS	.00	5,600.00	5,600.00	.00	100.00
	SALES REVENUE					
602-37-7210-000	RESIDENTIAL SEWER SALES	69,922.87	355,968.38	843,035.00	487,066.62	42.22
602-37-7220-000	COMMERCIAL SEWER SALES	14,279.35	67,391.50	178,707.00	111,315.50	37.71
602-37-7250-000	SAC CHARGES-MWCC	.00	24.85	.00	(24.85)	.00
602-37-7255-000	CITY SEWER FEE	.00	1,500.00	.00	(1,500.00)	.00
602-37-7290-000	REFUNDS & REIMBURSEMENTS	.00	400.00	.00	(400.00)	.00
602-37-7560-000	PENALTIES	346.10	791.27	7,663.00	6,871.73	10.33
	TOTAL SALES REVENUE	84,548.32	426,076.00	1,029,405.00	603,329.00	41.39
	TOTAL FUND REVENUE	84,548.32	431,676.00	1,035,005.00	603,329.00	41.71

SEWER FUND

		PERIOD ACTUAL		BUDGET	UNEXPENDED	PCNT
	POWER & PUMPING					
602-49-9410-000	SEWER-POWER & PUMPING	156.90	646.27	1,840.00	1,193.73	35.12
	OTHER	156.90	646.27	1,840.00	1,193.73	35.12
	TOTAL POWER & PUMPING	156.90	646.27	1,840.00	1,193.73	35.12
	SEWER OPERATIONS					
602-49-9460-101	SEWER-SALARIES-FT	6,399.08	29,224.92	73,289.00	44,064.08	39.88
602-49-9460-102	SEWER-SALARIES-OT	693.34	2,850.41	5,675.00	2,824.59	50.23
602-49-9460-120	SEWER-PAYROLL TAXES	1,047.25	4,240.06	12,417.00	8,176.94	34.15
602-49-9460-125	SEWER-PAYROLL TAXES(PFML)	29.07	136.09	.00	(136.09)	.00
602-49-9460-130	SEWER-INSURANCE	895.80	5,292.02	14,048.00	8,755.98	37.67
602-49-9460-142	SEWER-UNEMPLOYMENT	.00	82.22	.00	(82.22)	.00
	PERSONNEL	9,064.54	41,825.72	105,429.00	63,603.28	39.67
602-49-9460-212	SEWER-MOTOR FUEL & LUBS	288.53	626.87	4,420.00	3,793.13	14.18
602-49-9460-214	SEWER-TOOLS	342.20	372.66	600.00	227.34	62.11
602-49-9460-215	SEWER-SHOP SUPPLIES	58.89	1,059.34	1,080.00	20.66	98.09
602-49-9460-218	SEWER-UNIFORMS	140.40	430.28	420.00	(10.28)	102.45
602-49-9460-219	SEWER-MISC SUPPLIES	265.10	265.10	.00	(265.10)	.00
	SUPPLIES	1,095.12	2,754.25	6,520.00	3,765.75	42.24
602-49-9460-307	SEWER-CONSULTING	.00	248.98	662.00	413.02	37.61
602-49-9460-314	SEWER-CONTRACT SERVICES	4,859.47	5,094.51	7,797.00	2,702.49	65.34
602-49-9460-321	SEWER-TELEPHONE	41.81	192.25	579.00	386.75	33.20
602-49-9460-331	SEWER-TRAVEL	.00	600.00	1,700.00	1,100.00	35.29
	CONTRACTED SERVICES	4,901.28	6,135.74	10,738.00	4,602.26	57.14
602-49-9460-401	SEWER-BUILDING MAINTENANCE	68.18	268.27	1,120.00	851.73	23.95
602-49-9460-402	SEWER-MAIN & LIFT STAT REPAIR	4,029.05	4,062.54	13,200.00	9,137.46	30.78
602-49-9460-404	SEWER-MTC & REP EQUIPMENT	3.17	373.20	5,091.00	4,717.80	7.33
602-49-9460-495	SEWER-MISCELLANEOUS	2.30	5.87	130.00	124.13	4.52
	MAINTENANCE	4,102.70	4,709.88	19,541.00	14,831.12	24.10
	TOTAL SEWER OPERATIONS	19,163.64	55,425.59	142,228.00	86,802.41	38.97
	SEWAGE TREATMENT-MWCC					

SEWER FUND

		PERIOD ACTUAL		BUDGET	UNEXPENDED	PCNT
602-49-9480-314	SEWAGE TREATMENT-MWCC CONTRACT	26,383.54	161,268.46	327,418.00	166,149.54	49.25
	CONTRACTED SERVICES	26,383.54	161,268.46	327,418.00	166,149.54	49.25
	TOTAL SEWAGE TREATMENT-MWCC	26,383.54	161,268.46	327,418.00	166,149.54	49.25
	SEWER ADMINISTRATION					
602-49-9490-101	SEWER-SALARIES-FT	6,824.53	30,650.24	70,313.00	39,662.76	43.59
602-49-9490-102	SEWER-SALARIES-OT	.00	.00	100.00	100.00	.00
602-49-9490-103	SEWER-SALARIES-PT	.00	512.02	2,210.00	1,697.98	23.17
602-49-9490-120	SEWER-PAYROLL TAXES	1,010.30	4,064.45	11,206.00	7,141.55	36.27
602-49-9490-125	SEWER-PAYROLL TAXES(PFML)	24.48	116.93	.00	(116.93)	.00
602-49-9490-130	SEWER-INSURANCE	676.88	5,400.17	12,068.00	6,667.83	44.75
602-49-9490-142	SEWER-UNEMPLOYMENT	20.02	38.87	.00	(38.87)	.00
	PERSONNEL	8,556.21	40,782.68	95,897.00	55,114.32	42.53
602-49-9490-201	SEWER-OFFICE SUPPLIES	7.63	50.68	787.00	736.32	6.44
602-49-9490-218	SEWER-UNIFORMS	.00	.00	112.00	112.00	.00
602-49-9490-219	SEWER-MISC SUPPLIES	16.19	51.90	144.00	92.10	36.04
	SUPPLIES	23.82	102.58	1,043.00	940.42	9.84
602-49-9490-301	SEWER-AUDITING	1,041.75	3,780.00	4,456.00	676.00	84.83
602-49-9490-303	SEWER-ENGINEERING	131.50	394.50	500.00	105.50	78.90
602-49-9490-304	SEWER-LEGAL	.00	.00	500.00	500.00	.00
602-49-9490-307	SEWER-CONSULTING	2.88	13.82	1,683.00	1,669.18	.82
602-49-9490-314	SEWER-CONTRACT SERVICES	97.93	600.49	1,791.00	1,190.51	33.53
602-49-9490-321	SEWER-TELEPHONE	141.03	888.52	1,140.00	251.48	77.94
602-49-9490-322	SEWER-POSTAGE	.00	.00	3,732.00	3,732.00	.00
602-49-9490-331	SEWER-TRAVEL	24.15	217.66	1,251.00	1,033.34	17.40
602-49-9490-350	SEWER-PRINTING & PUBLISHING	93.43	1,353.92	1,980.00	626.08	68.38
602-49-9490-360	SEWER-INSURANCE	959.00	4,795.00	11,513.00	6,718.00	41.65
602-49-9490-380	SEWER-UTILITIES	47.21	248.39	575.00	326.61	43.20
	CONTRACTED SERVICES	2,538.88	12,292.30	29,121.00	16,828.70	42.21
602-49-9490-401	SEWER-BUILDING MAINT	.00	2.77	329.00	326.23	.84
602-49-9490-404	SEWER-REP & MTC EQUIPMENT	.00	.00	145.00	145.00	.00
602-49-9490-405	SEWER-MTC CONTRACTS	584.59	5,864.53	11,448.00	5,583.47	51.23
602-49-9490-420	SEWER-DEPRECIATION	21,210.33	106,051.65	254,524.00	148,472.35	41.67
602-49-9490-432	SEWER-UNCOLLECABLE ACCOUNTS	.00	.18	500.00	499.82	.04
602-49-9490-433	SEWER-DUES & SUBSCRIPTIONS	81.00	501.45	672.00	170.55	74.62
602-49-9490-440	SEWER-BANK CHARGES	777.18	3,550.94	6,750.00	3,199.06	52.61
	MAINTENANCE	22,653.10	115,971.52	274,368.00	158,396.48	42.27

SEWER FUND

		PERIOD ACTUAL		BUDGET	UNEXPENDED	PCNT
602-49-9490-712	SEWER - TRANSFER OUT	.00	.00	79,892.00	79,892.00	.00
	TRANSFERS	.00	.00	79,892.00	79,892.00	.00
602-49-9490-611	SEWER-BOND INTEREST	.00	7,779.57	82,550.00	74,770.43	9.42
602-49-9490-620	SEWER-BOND SERVICE FEES	.00	456.00	650.00	194.00	70.15
	OTHER	.00	8,235.57	83,200.00	74,964.43	9.90
	TOTAL SEWER ADMINISTRATION	33,772.01	177,384.65	563,521.00	386,136.35	31.48
	TOTAL SEWER FUND	79,476.09	394,724.97	1,035,007.00	640,282.03	38.14
	NET REVENUE OVER EXPENDITURES	5,072.23	36,951.03	(2.00)	(36,953.03)	

CITY OF CIRCLE PINES
REVENUES WITH COMPARISON TO BUDGET
FOR THE 5 MONTHS ENDING MAY 31, 2026
STORMWATER FUND

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
603-36-6210-000	INTEREST-INVESTMENTS	.00	.00	54.00	54.00	.00
	TOTAL SOURCE 36	.00	.00	54.00	54.00	.00
	SALES REVENUE					
603-37-7110-000	RESIDENTIAL STORMWATER SALES	19,635.00	98,174.53	235,620.00	137,445.47	41.67
603-37-7120-000	COMMERCIAL STORMWATER SALES	3,574.78	17,873.90	42,897.00	25,023.10	41.67
603-37-7560-000	PENALTIES	89.02	191.19	2,089.00	1,897.81	9.15
	TOTAL SALES REVENUE	23,298.80	116,239.62	280,606.00	164,366.38	41.42
	OTHER FINANCING SOURCES					
603-39-9205-000	TRANSFER FROM PIR	.00	.00	25,756.00	25,756.00	.00
	TOTAL OTHER FINANCING SOURCES	.00	.00	25,756.00	25,756.00	.00
	TOTAL FUND REVENUE	23,298.80	116,239.62	306,416.00	190,176.38	37.94

STORMWATER FUND

		PERIOD ACTUAL		BUDGET	UNEXPENDED	PCNT
	STORMWATER OPS					
603-49-9530-101	STORMWATER-SALARIES FT	633.70	2,870.27	7,329.00	4,458.73	39.16
603-49-9530-102	STORMWATER-SALARIES OT	.00	3.68	.00	(3.68)	.00
603-49-9530-120	STORMWATER-PAYROLL TAXES	93.43	372.89	1,153.00	780.11	32.34
603-49-9530-125	STORMWATER-PAYROLL TAXES(PFML)	2.56	12.14	.00	(12.14)	.00
603-49-9530-130	STORMWATER-INSURANCE	89.58	527.92	1,402.00	874.08	37.65
	PERSONNEL	819.27	3,786.90	9,884.00	6,097.10	38.31
603-49-9530-218	STORMWATER-UNIFORMS	14.04	43.03	42.00	(1.03)	102.45
	SUPPLIES	14.04	43.03	42.00	(1.03)	102.45
603-49-9530-301	STORMWATER-AUDITING	.00	.00	2,475.00	2,475.00	.00
603-49-9530-303	STORMWATER-ENGINEERING	1,314.00	7,135.00	10,500.00	3,365.00	67.95
603-49-9530-307	STORMWATER-CONSULTING	.00	.00	416.00	416.00	.00
603-49-9530-314	STORMWATER-CONTRACT SERVICES	2,208.20	2,208.20	1,000.00	(1,208.20)	220.82
603-49-9530-322	STORMWATER-POSTAGE	.00	.00	2,281.00	2,281.00	.00
603-49-9530-331	STORMWATER-TRAVEL	.00	.00	500.00	500.00	.00
603-49-9530-350	STORMWATER-PRINTING & PUB	57.09	279.58	1,210.00	930.42	23.11
603-49-9530-380	STORMWATER-UTILITIES	.00	.00	200.00	200.00	.00
	CONTRACTED SERVICES	3,579.29	9,622.78	18,582.00	8,959.22	51.79
603-49-9530-402	STORMWATER-POND REPAIR & MTC	.00	.00	7,000.00	7,000.00	.00
603-49-9530-403	STORMWATER-CATCH BASIN REPAIR	3,990.00	3,990.00	10,000.00	6,010.00	39.90
603-49-9530-415	STORMWATER-EQUIPMENT RENTAL	.00	5,600.00	5,600.00	.00	100.00
603-49-9530-420	STORMWATER-DEPRECIATION	16,219.08	81,095.40	194,629.00	113,533.60	41.67
603-49-9530-432	STORMWATER-UNCOLLECTABLE ACTS	.00	.12	.00	(.12)	.00
603-49-9530-433	STORMWATER-DUES & MEMBERSHIPS	.00	350.00	1,680.00	1,330.00	20.83
603-49-9530-495	STORMWATER-MISCELLANEOUS	.00	831.00	500.00	(331.00)	166.20
	MAINTENANCE	20,209.08	91,866.52	219,409.00	127,542.48	41.87
603-49-9530-611	STORMWATER-BOND INTEREST	.00	5,304.17	52,550.00	47,245.83	10.09
603-49-9530-620	STORMWATER-BOND SERVICE FEES	.00	274.00	350.00	76.00	78.29
	OTHER	.00	5,578.17	52,900.00	47,321.83	10.54
	TOTAL STORMWATER OPS	24,621.68	110,897.40	300,817.00	189,919.60	36.87
	IESF					

STORMWATER FUND

		PERIOD ACTUAL		BUDGET	UNEXPENDED	PCNT
603-49-9531-303	STORMWATER-IESF ENGINEERING	.00	.00	500.00	500.00	.00
603-49-9531-314	STORMWATER-IESF CONTRACT SERV	.00	.00	500.00	500.00	.00
603-49-9531-380	STORMWATER-IESF UTILITIES	42.23	168.92	1,350.00	1,181.08	12.51
	CONTRACTED SERVICES	42.23	168.92	2,350.00	2,181.08	7.19
603-49-9531-402	STORMWATER-IESF REPAIR & MTC	.00	.00	1,000.00	1,000.00	.00
	MAINTENANCE	.00	.00	1,000.00	1,000.00	.00
	TOTAL IESF	42.23	168.92	3,350.00	3,181.08	5.04
	STORMWATER ADMIN					
603-49-9540-301	STORMWATER-AUDITING	578.75	2,100.00	.00	(2,100.00)	.00
603-49-9540-350	STORMWATER-PRINT & PUBLISH	.00	547.79	.00	(547.79)	.00
	CONTRACTED SERVICES	578.75	2,647.79	.00	(2,647.79)	.00
603-49-9540-433	STORMWATER-DUES & MEMBERSHIPS	.00	810.00	.00	(810.00)	.00
603-49-9540-440	STORMWATER-BANK CHARGES	259.06	1,183.65	2,250.00	1,066.35	52.61
	MAINTENANCE	259.06	1,993.65	2,250.00	256.35	88.61
	TOTAL STORMWATER ADMIN	837.81	4,641.44	2,250.00	(2,391.44)	206.29
	TOTAL STORMWATER FUND	25,501.72	115,707.76	306,417.00	190,709.24	37.76
	NET REVENUE OVER EXPENDITURES	(2,202.92)	531.86	(1.00)	(532.86)	

CITY OF CIRCLE PINES
REVENUES WITH COMPARISON TO BUDGET
FOR THE 5 MONTHS ENDING MAY 31, 2026
GAS UTILITY FUND

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
	MISCELLANEOUS					
609-36-6210-000	INTEREST-INVESTMENTS	.00	.00	5,155.00	5,155.00	.00
	TOTAL MISCELLANEOUS	.00	.00	5,155.00	5,155.00	.00
	SALES REVENUE					
609-37-7510-000	RESIDENTIAL GAS SALES-CP	62,745.30	1,031,459.81	1,474,340.00	442,880.19	69.96
609-37-7515-000	RESIDENTIAL GAS SALES-LL	34,662.75	553,213.30	797,720.00	244,506.70	69.35
609-37-7517-000	RESIDENTIAL GAS SALES-BL	6,212.88	79,168.62	110,575.00	31,406.38	71.60
609-37-7530-000	COMMERCIAL GAS SALES-CP	7,906.15	169,942.32	240,520.00	70,577.68	70.66
609-37-7535-000	COMMERCIAL GAS SALES-LL	26,728.38	520,072.91	711,390.00	191,317.09	73.11
609-37-7537-000	COMMERCIAL GAS SALES-BL	2,858.35	72,349.45	60,650.00	(11,699.45)	119.29
609-37-7545-000	INTERRUPTIBLE GAS SALES-LL	11,650.44	177,586.48	336,940.00	159,353.52	52.71
609-37-7560-000	PENALTIES-CP	521.05	2,034.64	8,574.00	6,539.36	23.73
609-37-7565-000	PENALTIES-LL	297.07	1,254.96	9,230.00	7,975.04	13.60
609-37-7567-000	PENALTIES-BL	37.36	331.90	86.00	(245.90)	385.93
609-37-7570-000	MISC GAS SALES	2,130.00	2,715.00	1,000.00	(1,715.00)	271.50
609-37-7580-000	FRANCHISE FEES-CP	2,117.90	36,011.11	51,446.00	15,434.89	70.00
609-37-7585-000	FRANCHISE FEES-LL	2,688.40	46,483.56	67,103.00	20,619.44	69.27
	TOTAL SALES REVENUE	160,556.03	2,692,624.06	3,869,574.00	1,176,949.94	69.58
	TOTAL FUND REVENUE	160,556.03	2,692,624.06	3,874,729.00	1,182,104.94	69.49

GAS UTILITY FUND

		PERIOD ACTUAL		BUDGET	UNEXPENDED	PCNT
	GAS SOURCE OF SUPPLY					
609-49-9600-000	GAS-SOURCE OF SUPPLY	43,451.97	1,569,836.27	1,852,300.00	282,463.73	84.75
609-49-9600-050	FRANCHISE FEE	4,806.30	82,484.92	118,549.00	36,064.08	69.58
	OTHER	48,258.27	1,652,321.19	1,970,849.00	318,527.81	83.84
	TOTAL GAS SOURCE OF SUPPLY	48,258.27	1,652,321.19	1,970,849.00	318,527.81	83.84
	GAS OPERATIONS					
609-49-9610-101	GAS-SALARIES FT	40,502.76	183,531.87	482,950.00	299,418.13	38.00
609-49-9610-102	GAS-SALARIES OT	2,254.71	8,519.00	21,561.00	13,042.00	39.51
609-49-9610-103	GAS-SALARIES PT	.00	.00	10,296.00	10,296.00	.00
609-49-9610-120	GAS-PAYROLL TAXES	6,308.77	25,161.35	80,164.00	55,002.65	31.39
609-49-9610-125	GAS-PAYROLL TAXES(PFML)	175.29	816.64	.00	(816.64)	.00
609-49-9610-130	GAS-INSURANCE	5,732.96	33,872.29	89,922.00	56,049.71	37.67
609-49-9610-142	GAS-UNEMPLOYMENT	94.64	662.11	.00	(662.11)	.00
	PERSONNEL	55,069.13	252,563.26	684,893.00	432,329.74	36.88
609-49-9610-212	GAS-MOTOR FUEL LUBS	543.17	1,721.61	10,495.00	8,773.39	16.40
609-49-9610-214	GAS-TOOLS	323.74	668.89	2,650.00	1,981.11	25.24
609-49-9610-215	GAS-SUPPLIES SHOP	213.77	4,179.41	4,220.00	40.59	99.04
609-49-9610-218	GAS-UNIFORMS	912.60	2,796.75	2,730.00	(66.75)	102.45
609-49-9610-219	GAS-SUPPLIES MISC	866.36	866.36	2,500.00	1,633.64	34.65
	SUPPLIES	2,859.64	10,233.02	22,595.00	12,361.98	45.29
609-49-9610-306	GAS-MEDICAL TESTING & PHYS	.00	3,025.00	1,414.00	(1,611.00)	213.93
609-49-9610-307	GAS-CONSULTING	.00	8,484.91	19,415.00	10,930.09	43.70
609-49-9610-314	GAS-CONTRACT SERVICES	213.52	1,060.68	2,658.00	1,597.32	39.91
609-49-9610-321	GAS-TELEPHONE	255.17	1,171.74	3,281.00	2,109.26	35.71
609-49-9610-331	GAS-TRAVEL	318.97	962.89	5,025.00	4,062.11	19.16
609-49-9610-380	GAS-UTILITIES	1,253.43	9,848.84	17,101.00	7,252.16	57.59
	CONTRACTED SERVICES	2,041.09	24,554.06	48,894.00	24,339.94	50.22

GAS UTILITY FUND

		PERIOD ACTUAL		BUDGET	UNEXPENDED	PCNT
609-49-9610-401	GAS-BUILDING MAINTENANCE	268.53	2,199.55	4,080.00	1,880.45	53.91
609-49-9610-402	GAS-GAS MAIN REPAIR	.00	2,744.66	8,000.00	5,255.34	34.31
609-49-9610-403	GAS-REPAIR CUST SERVICES	.00	.00	6,000.00	6,000.00	.00
609-49-9610-404	GAS-REPAIR MTC EQUIPMENT	10.12	7,026.36	10,932.00	3,905.64	64.27
609-49-9610-405	GAS-CATHODIC PROTECTION REP	.00	.00	3,000.00	3,000.00	.00
609-49-9610-406	GAS-REPAIR MTC METERS-REGS	45.42	1,635.39	23,000.00	21,364.61	7.11
609-49-9610-433	GAS-DUES SUBSCRIPTIONS	99.00	99.00	300.00	201.00	33.00
609-49-9610-495	GAS-MISCELLANEOUS	136.48	295.16	2,240.00	1,944.84	13.18
	MAINTENANCE	559.55	14,000.12	57,552.00	43,551.88	24.33
	TOTAL GAS OPERATIONS	60,529.41	301,350.46	813,934.00	512,583.54	37.02
	GAS ADMINISTRATION					
609-49-9620-101	GAS-SALARIES FT	30,648.00	136,756.04	315,550.00	178,793.96	43.34
609-49-9620-102	GAS-SALARIES OT	.00	.00	765.00	765.00	.00
609-49-9620-103	GAS-SALARIES PT	.00	1,957.74	8,450.00	6,492.26	23.17
609-49-9620-120	GAS-PAYROLL TAXES	4,532.63	18,208.56	50,238.00	32,029.44	36.24
609-49-9620-125	GAS-PAYROLL TAXES(PFML)	109.25	517.21	.00	(517.21)	.00
609-49-9620-130	GAS-INSURANCE	2,998.52	23,236.26	52,613.00	29,376.74	44.16
	PERSONNEL	38,288.40	180,675.81	427,616.00	246,940.19	42.25
609-49-9620-201	GAS-OFFICE SUPPLIES	24.79	240.47	2,408.00	2,167.53	9.99
609-49-9620-218	GAS-UNIFORMS	.00	.00	388.00	388.00	.00
609-49-9620-219	GAS-MISC SUPPLIES	60.28	193.31	496.00	302.69	38.97
	SUPPLIES	85.07	433.78	3,292.00	2,858.22	13.18
609-49-9620-301	GAS-AUDITING	3,009.50	10,920.00	12,872.00	1,952.00	84.84
609-49-9620-303	GAS-ENGINEERING	.00	.00	250.00	250.00	.00
609-49-9620-304	GAS-LEGAL	.00	.00	4,100.00	4,100.00	.00
609-49-9620-306	GAS-PHYSICALS	.00	62.50	.00	(62.50)	.00
609-49-9620-307	GAS-CONSULTING	9.92	6,144.12	24,781.00	18,636.88	24.79
609-49-9620-314	GAS-CONTRACT SERVICE	364.68	1,815.34	6,168.00	4,352.66	29.43
609-49-9620-321	GAS-TELEPHONE	486.13	3,092.49	3,956.00	863.51	78.17
609-49-9620-322	GAS-POSTAGE	4,000.00	8,431.30	10,783.00	2,351.70	78.19
609-49-9620-331	GAS-TRAVEL	145.85	1,094.37	5,392.00	4,297.63	20.30
609-49-9620-350	GAS-PUBLISH PRINT	291.82	4,229.03	11,245.00	7,015.97	37.61
609-49-9620-360	GAS-INSURANCE	3,198.00	15,990.00	38,377.00	22,387.00	41.67
609-49-9620-380	GAS-UTILITIES	427.06	2,243.60	4,825.00	2,581.40	46.50
	CONTRACTED SERVICES	11,932.96	54,022.75	122,749.00	68,726.25	44.01

GAS UTILITY FUND

		PERIOD ACTUAL		BUDGET	UNEXPENDED	PCNT
609-49-9620-401	GAS-BUILDING MAINT	.00	22.12	2,632.00	2,609.88	.84
609-49-9620-404	GAS-REPAIR MTC EQUIPMENT	.00	.00	799.00	799.00	.00
609-49-9620-405	GAS-MAINTENANCE CONTRACTS	2,014.46	20,152.40	43,430.00	23,277.60	46.40
609-49-9620-420	GAS-DEPRECIATION	26,248.42	131,242.10	314,981.00	183,738.90	41.67
609-49-9620-431	GAS-CASH SHORT (OVER)	20.00	20.00	.00	(20.00)	.00
609-49-9620-432	GAS-UNCOLLECTABLE ACCOUNTS	.00	1,188.64	3,950.00	2,761.36	30.09
609-49-9620-433	GAS-DUES SUBSCRIPTION	301.67	6,748.86	6,876.00	127.14	98.15
609-49-9620-435	GAS-BOOK PAMPHLETS	.00	.00	400.00	400.00	.00
609-49-9620-440	GAS-BANK CHARGES	3,575.03	16,334.30	31,050.00	14,715.70	52.61
609-49-9620-495	GAS-MISCELLANEOUS	.00	1,100.00	6,200.00	5,100.00	17.74
	MAINTENANCE	32,159.58	176,808.42	410,318.00	233,509.58	43.09
609-49-9620-650	GAS-AMORT UTILITY RIGHTS	.00	.00	4,300.00	4,300.00	.00
609-49-9620-900	GAS-CONTINGENCY	.00	.00	121,673.00	121,673.00	.00
	OTHER	.00	.00	125,973.00	125,973.00	.00
	TOTAL GAS ADMINISTRATION	82,466.01	411,940.76	1,089,948.00	678,007.24	37.79
	TOTAL GAS UTILITY FUND	191,253.69	2,365,612.41	3,874,731.00	1,509,118.59	61.05
	NET REVENUE OVER EXPENDITURES	(30,697.66)	327,011.65	(2.00)	(327,013.65)	

BOLTON & MENK
Real People. Real Solutions.

12224 Nicollet Avenue
Burnsville, MN 55337

Phone: (952) 890-0509
Bolton-Menk.com

SENT VIA EMAIL

June 17, 2026

Patrick Antonen, City Administrator
City of Circle Pines & Centennial Utilities
200 Civic Heights Circle
Circle Pines, MN 55014

RE: Water Tower Reconditioning Update Memo
Centennial Utilities
Project No.: 25X.141473

Dear Patrick,

The following is an update on the Water Tower Reconditioning project. BRZ Coatings, Inc is the contractor for this project, with Bolton & Menk performing inspection and project management services during construction.

The tower interior coating is fully complete including caulking, holiday testing (checking for pinholes), and is now in full cure. The exterior coating is nearly complete, and the current white will be the finish color.

The containment system has been partially removed. The roof and leg bottoms still need the finish coat (currently beige) and they await this for completion to fully remove the containment system and rigging on the tower to prevent re-work. The valve vault work is near completion, with painting of the foam on the ceiling and the vault hatch cover installation remaining. The Water Treatment Plant work is also complete, less the reapplication of labeling on the tanks and piping.

Pending favorable weather, the plan is to continue demobilizing equipment from site, complete finish coat to the exterior, and reapply the logos over the week of the 15th. The logos will be adjusted from the original logos to match utility current branding.

If all goes well, there is possibility of disinfection of the tower on Monday the 22nd or Tuesday the 23rd, next week, though this is dependent on weather. Our inspection team will remain in contact to provide updates regarding schedule and work.

Of note regarding the Water Treatment Plant work; originally, the scope of work included two of the three treatment tanks in the WTP main room. However, through negotiation during construction, the third tank was coated to match the others free of charge.

Project photos are included in Appendix A. We appreciate being able to work with the utility on this project. Please do not hesitate to reach out with any questions or concerns at 763-248-5833 or Meghan.Brockman@bolton-menk.com

Sincerely,

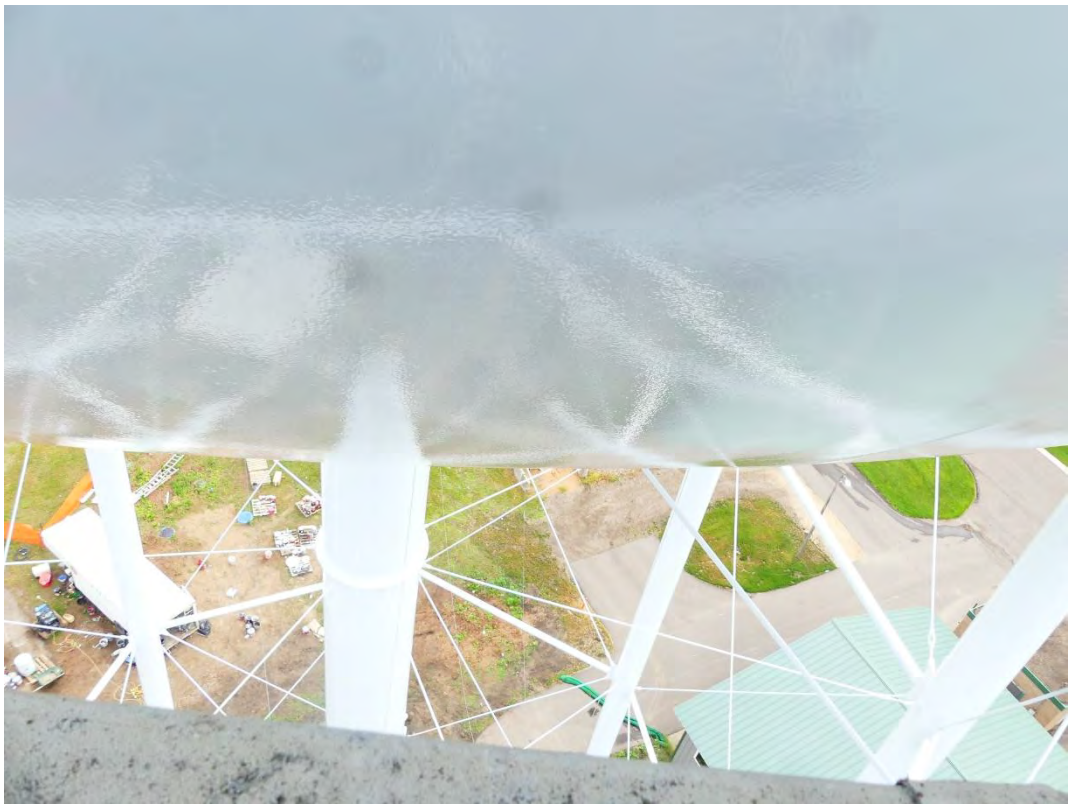
Bolton & Menk, Inc.

Meghan Brockman, PhD, P.E.
Water/Wastewater Project Manager

Attachments: Project Photos

Water Tower Reconditioning Project Photos

City of Circle Pines, Centennial Utilities



BOLTON & MENK
Real People. Real Solutions.

12224 Nicollet Avenue
Burnsville, MN 55337

Phone: (952) 890-0509
Bolton-Menk.com

June 15, 2026

Patrick Antonen, City Administrator
City of Circle Pines, MN & Centennial Utilities
200 Civic Heights Circle
Circle Pines, MN 55014

RE: Water Tower Reconditioning Award Recommendation Letter
Centennial Utilities
Project No.: 25X.141473

Dear Patrick,

Enclosed is a copy of Pay Request No. 1 from BRZ Coatings, Inc. for $415,485.00. This pay application includes the mobilization, welding, grinding, various coatings and replacements, as well as the work added to the project scope by Change Orders 1 & 2.

The total completed work reflected in this request represents 71.7% of the work to be completed under this contract. I have reviewed this request and recommend payment to the contractor. Please process this request for payment. Please contact me if you have any questions.

Sincerely,

Bolton & Menk, Inc.

Meghan Brockman, P.E., PhD
Water/Wastewater Project Manager

Cc: Chris Wolfgram
Jamie Connor

EJCDC
ENGINEERS JOINT CONTRACT DOCUMENTS COMMITTEE

Contractor's Application for Payment No. 1

	Application Period: 4/27/2026 - 06/10/2026	Application Date: 6/10/2026
To (Owner): City of Circle Pines	From (Contractor): BRZ Coatings Inc	Via (Engineer): Bolton & Menk, Inc.
Project: Rehabilitation of 500,000 Gallon Elevated Water Tower	Contract:	
Owner's Contract No.:	Contractor's Project No.:	Engineer's Project No.: 25X.141473

Application For Payment

Change Order Summary

Approved Change Orders

Number	Additions	Deductions
1	$34,000.00	$12,000.00
2	$7,000.00	
3		
4		
TOTALS	$41,000.00	$12,000.00
NET CHANGE BY CHANGE ORDERS	**$29,000.00**	

1. ORIGINAL CONTRACT PRICE			$	**$615,000.00**
2. Net change by Change Orders			$	**$29,000.00**
3. Current Contract Price (Line 1 ± 2)			$	**$644,000.00**
4. TOTAL COMPLETED AND STORED TO DATE (Column F total on Progress Estimates)			$	**$461,650.00**
5. RETAINAGE:				
a. 10% X	$461,650.00	**Work Completed**	$	**$46,165.00**
b. 10% X	$0.00	**Stored Material**	$	**$0.00**
c. Total Retainage (Line 5.a + Line 5.b)			$	**$46,165.00**
6. AMOUNT ELIGIBLE TO DATE (Line 4 - Line 5.c)			$	**$415,485.00**
7. LESS PREVIOUS PAYMENTS (Line 6 from prior Application)			$	
8. AMOUNT DUE THIS APPLICATION			$	**$415,485.00**
9. BALANCE TO FINISH, PLUS RETAINAGE (Column G total on Progress Estimates + Line 5.c above)			$	**$228,515.00**

Contractor's Certification

The undersigned Contractor certifies, to the best of its knowledge, the following:
(1) All previous progress payments received from Owner on account of Work done under the Contract have been applied on account to discharge Contractor's legitimate obligations incurred in connection with the Work covered by prior Applications for Payment;
(2) Title to all Work, materials and equipment incorporated in said Work, or otherwise listed in or covered by this Application for Payment, will pass to Owner at time of payment free and clear of all Liens, security interests, and encumbrances (except such as are covered by a bond acceptable to Owner indemnifying Owner against any such Liens, security interest, or encumbrances); and
(3) All the Work covered by this Application for Payment is in accordance with the Contract Documents and is not defective.

Contractor Signature

By: Isai Garcia	Date: 6/10/2026

Payment of: $ 415,485.00
(Line 8 or other - attach explanation of the other amount)

is recommended by: Meghan Brockmeyer (Engineer) 6/15/26 (Date)

Payment of: $ _____
(Line 8 or other - attach explanation of the other amount)

is approved by: _____ (Owner) _____ (Date)

EJCDC® C-620 Contractor's Application for Payment © 2013 National Society of Professional Engineers for EJCDC. All rights reserved. Page 1 of

For (Contract):	Rehabilitation of 500,000 Gallon Elevated Water Tower	Application Number:	1
Application Period:	4/27/2026 - 06/10/2026	Application Date:	6/10/2026

A					B	C	D	E	F		
Item		Contract Information				Estimated Quantity Installed	Value of Work Installed to Date	Materials Presently Stored (not in C)	Total Completed and Stored to Date (D + E)	% (F / B)	Balance to Finish (B - F)
Bid Item No.	Description	Item Quantity	Units	Unit Price	Total Value of Item ($)						
1.01	Mobilization and site maintenance	1	LS	$10,000	$10,000.00	1	$10,000.00		$10,000.00	100.0%	$0.00
1.02	Grinding (misc.)	20	LS	$100	$2,000.00	20	$2,000.00		$2,000.00	100.0%	$0.00
1.03	Welding (misc.)	10	EA	$100	$1,000.00	10	$1,000.00		$1,000.00	100.0%	$0.00
1.04	Pit filler (misc.)	1	LS	$500	$500.00	1	$500.00		$500.00	100.0%	$0.00
1.05	Caulking (misc.)	400	LS	$3	$1,200.00	0	$0.00		$0.00		$1,200.00
1.06	Interior Wet Coatings - Complete removal and replacement of coatings on all surfaces.	1	LS	$147,000	$147,000.00	0.8	$117,600.00		$117,600.00	80.0%	$29,400.00
1.07	Interior Dry Coatings - Complete removal and replacement of coatings on all piping/valves/steel in vault pit.	1	LS	$8,000	$8,000.00	0.5	$4,000.00		$4,000.00	50.0%	$4,000.00
1.08	Exterior Coatings - Complete sandblasting and reconditioning of tower (full exterior curtain containment).	1	EA	$332,000	$332,000.00	0.8	$265,600.00		$265,600.00	80.0%	$66,400.00
1.09	Tower lettering/logos	2	LS	$4,000	$8,000.00	0	$0.00		$0.00		$8,000.00
1.10	Remove existing containment rigging pad-eyes from tower.	1	EA	$2,000	$2,000.00	1	$2,000.00		$2,000.00	100.0%	$0.00
1.11	Remove and replace tank drain plug.	1	LS	$700	$700.00	0.5	$350.00		$350.00	50.0%	$350.00
1.12	Provide and install handrail system at top of wet riser within the bottom bowl. (Deduct)										
1.13	Provide and install new tank mixer.	1	LS	$35,000	$35,000.00	0	$0.00		$0.00		$35,000.00
1.14	Remove existing non-LED obstruction light and pole from tower roof.	1	EA	$2,000	$2,000.00	1	$2,000.00		$2,000.00	100.0%	$0.00
1.15	Repair damaged grout/mortar under support column and wet riser base plates (caulk seam and paint grout/mortar).	1	LS	$1,500	$1,500.00	1	$1,500.00		$1,500.00	100.0%	$0.00
1.16	Provide and install new valve pit cover.	1	LS	$2,000	$2,000.00	0	$0.00		$0.00		$2,000.00
1.17	Provide and install spray-in-place foam to valve vault interior ceiling.	1	LS	$1,500	$1,500.00	0	$0.00		$0.00		$1,500.00
1.18	Provide and install new pressure manway gasket.	1	LS	$400	$400.00	0	$0.00		$0.00		$400.00
1.19	Modify existing overflow pipe by lowering air gap to ~36" above grade. Provide and install flanges with new stainless steel overflow pipe screens at upper and lower pipe sections.	1	EA	$3,000	$3,000.00	1	$3,000.00		$3,000.00	100.0%	$0.00
1.20	Provide and install new cable-style safety climb systems on all exterior ladders.	1	LS	$5,000	$5,000.00	0	$0.00		$0.00		$5,000.00
1.21	Provide new personal protection (safety climb) equipment.	1	EA	$3,000	$3,000.00	0	$0.00		$0.00		$3,000.00
1.22	Tighten and/or adjust any loose sway and spider rods.	1	LS	$7,500	$7,500.00	1	$7,500.00		$7,500.00	100.0%	$0.00
1.23	Remove existing steel bracket at exterior base of wet riser	1	LS	$500	$500.00	1	$500.00		$500.00	100.0%	$0.00
1.24	Modify existing Led aviation abstruction light conduit junction box	1	LS	$5,000	$5,000.00	1	$5,000.00		$5,000.00	100.0%	$0.00
1.25	carefully remove, store, and reinstall existing frost- free roof vent to protect during rehabilitation	1	EA	$200	$200.00	0.5	$100.00		$100.00	50.0%	$100.00
1.26	Disinfection.	1	LS	$1,000	$1,000.00	0	$0.00		$0.00		$1,000.00
1.27	Site restoration.	1	LS	$3,000	$3,000.00	0	$0.00		$0.00		$3,000.00
1.28	Construction allowance.	1	LS	$10,000	$10,000.00	0	$0.00		$0.00		$10,000.00
1.29	ALTERNATES										
1.30	Interior wet seal welding.	1	EA	$10,000	$10,000.00	1	$10,000.00		$10,000.00	100.0%	$0.00
1.31	Remove and replace existing roof rafter connection angles. (Deduct)										
1.32	Change Order 1: Mechanincal Room and Pipes	1	EA	$22,000.00	$34,000.00	1	$22,000.00		$22,000.00	64.7%	$12,000.00
1.33	Change Order 2: Welding Brackets	1	LS	$7,000.00	$7,000.00	1	$7,000.00		$7,000.00	100.0%	$0.00
1.33		1	LS			1					
	Totals				**$644,000.00**		**$461,650.00**	**$0.00**	**$461,650.00**	71.7%	**$182,350.00**

EJCDC® C-620 Contractor's Application for Payment © 2013 National Society of Professional Engineers for EJCDC. All rights reserved. Page 1 of