

**CITY OF CIRCLE PINES, MINNESOTA
REGULAR CITY COUNCIL MEETING
Circle Pines City Hall**

**October 28, 2025
7:00 P.M.**

AGENDA

1. Call to Order

2. Roll Call

*Dave Bartholomay, Mayor
Matt Percy, Council Member
Steve McChesney, Council Member
Nici Dorner, Council Member
Meagan Bachmayer, Council Member
Patrick Antonen, City Administrator*

3. Setting of Agenda

Note: Consent Agenda items will be acted on with one motion unless a council member requests their placement on the regular agenda.

4. Comments

- a. Taxpayer Comments
- b. Council Member Comments
- c. Mayor Comments

5. COMMITTEE REPORTS

- a. Fire Steering Committee
- b. Utilities Commission

6. COUNCIL BUSINESS

a. Consent Agenda

<u>Item</u>	<u>Action</u>
1. Minutes – October 14, 2025 (Enclosed)	Approve
2. General Disbursements (Enclosed)	Approve
3. Police Disbursements (Enclosed)	Approve
4. Fire Disbursements (Enclosed)	Approve
5. Q3 General Fund Financials	Approve
6. Licenses (Enclosed)	Approve

Council Action _____

- b.** Resolution 2025-27 Submitting a List of Eligible Nominees to Anoka County for the Open Manager Position on Rice Creek Watershed District Board of Managers (Enclosed)

Council Action _____

- c.**

Council Action _____

7. ADJOURNMENT

**CITY OF CIRCLE PINES, MINNESOTA
REGULAR CITY COUNCIL MEETING**

**Tuesday, October 14, 2025
Minutes**

1. CALL TO ORDER

Mayor Bartholomay called the meeting to order at 7:00 p.m.

2. ROLL CALL

Also present were Council Members Bachmayer, Dorner, McChesney, and Percy. City Administrator Antonen represented the staff.

3. SETTING OF AGENDA

There were no changes to the agenda.

4. COMMENTS

a. Taxpayer Comments

There were no taxpayer comments.

b. Council Member Comments

There were no council member comments.

c. Mayor's Comments

Mayor Bartholomay commented on the following:

- On September 24th the City Council and Utilities Commission evaluated City Administrator Patrick Antonen, who received a positive annual review.
- Attended the Woodbury Chorus and Orchestra concert at St. Joseph's church on Sunday, the 12th, where all the donations received went to the Power Pack Program.

5. COMMITTEE REPORTS

There were no committee reports.

6. COUNCIL BUSINESS

a. Consent Agenda Items:

1. Minutes – September 23, 2025
2. General Fund Disbursements

3. Police Disbursements
4. Fire Disbursements
5. Licenses

Motion: Percy moved, seconded by McChesney, to approve the Consent Agenda as presented.

Motion carried 5-0.

b. Resolution 2025-23 Adopting Certification for Delinquent Utilities Accounts Public Hearing

Mayor Bartholomay opened the public hearing for comment at 7:04 p.m.

Antonen explained that enclosed is the annual certification list of the delinquent utility accounts, which include unpaid storm sewer, sanitary sewer, water, and refuse and recycling charges. This list totals just over \$25,000 and consists of 33 customers, who will have 30 days to pay the balance due before being certified to Anoka County for assessment, which will then be added to the property owner's taxes for next year, with added penalties and interest.

Motion: Dorner moved, seconded by Bachmayer, to close the Public Hearing at 7:06 p.m.

Motion carried 5-0.

Motion: McChesney moved, seconded by Percy, to approve **Resolution No. 2025-23**, a Resolution Adopting Certification for Delinquent Utility Accounts.

Motion carried 5-0.

c. Resolution 2025-24 Adopting Special Assessment for Delinquent City Properties Accounts Hearing

Mayor Bartholomay opened the public hearing for comment at 7:07 p.m.

Antonen explained that enclosed is the special assessment list for delinquent city properties for monies owed to the City for mowing or tree-related services that were rendered to private properties, for which the homeowner failed to resolve. The list will be certified to Anoka County for assessment and added to the property owner's taxes.

Motion: Bachmayer moved, seconded by Dorner, to close the Public Hearing at 7:08 p.m.

Motion carried 5-0.

Motion: Percy moved, seconded by McChesney, to approve **Resolution No. 2025-24** Adopting the Special Assessment for Delinquent City Property Accounts.

Motion carried 5-0.

d. Resolution 2025-25 Declaring Costs be Reassessed Against PID No. 25-31-23-11-0085 or 6 Edge Dr Public Hearing

Mayor Bartholomay opened the public hearing for comment at 7:09 p.m.

Antonen explained that this is a unique resolution, which is for a property that went into foreclosure and therefore could not be assessed for delinquent utilities. The county does not allow assessment of foreclosed properties. This property is no longer in foreclosure and can now be reassessed for those delinquent utilities.

Motion: Dorner moved, seconded by McChesney, to close the Public Hearing at 7:10 p.m.
Motion carried 5-0.

Motion: Percy moved, seconded by Bachmayer, to approve **Resolution No. 2025-25** Declaring Costs be Reassessed Against PID No. 25-31-23-11-0085 or 6 Edge Dr.
Motion carried 5-0.

e. Assessment Policy No. 53 – Proposed Revisions

Antonen explained that the next resolution on the agenda is the assessment for the 2025 Street Rehabilitation Project, where an update was made to the assessment amount for the mill and overlay per foot amount, as well as the lump sum amount for the partial reconstruction portion of the project. The changes are noted on page 33 of the assessment policy, which includes the following:

- The partial reconstruction amount went from \$2995 for the accessible cost for each residential single-family home or townhome with multi-dwelling units to \$1750, and the mill and overlay amount will remain at \$1500, each equating to about a 3rd of the project.
- Updating the numbers for the commercial areas portion of the project.

Motion: McChesney moved, seconded by Bachmayer, to approve proposed revisions to Assessment Policy No. 53.
Motion carried 5-0.

f. Resolution 2025-26 Assessment for the 2025 Street Rehabilitation Project Public Hearing & Presentation

Mayor Bartholomay opened the public hearing for comment at 7:19 p.m.

Antonen explained that Eric Eckman from WSB will give a presentation on the assessment for the 2025 Street Rehabilitation Project.

Eric Eckman gave a presentation providing a summary of the 2025 Street Rehabilitation Project assessment, which included the following topics:

- | | |
|-----------------------|---------------------------------|
| • Project Location | • Proposed Assessment & Process |
| • Improvement Summary | • Funding |
| • Remaining Work | • Schedule |
| • Project Costs | • Questions and Comments |

Resident Martin Remus, 2 A Golden Lake Road, inquired about what kind of impact snow plowing has on the roads and pavement in the cul-de-sacs.

Antonen responded that it is a balance between scraping too much or too little, making sure to get as close to the road as possible, but it is a more difficult situation when it comes to plowing cul-de-sacs.

Motion: Percy moved, seconded by McChesney, to close the Public Hearing at 7:49 p.m.
Motion carried 5-0.

Motion: Dorner moved, seconded by Bachmayer, to approve **Resolution No. 2025-26** Assessment for the 2025 Street Rehabilitation Project.
Motion carried 5-0.

7. ADJOURNMENT

Motion: Percy moved, seconded by McChesney, to adjourn the meeting at 7:51 p.m.
Motion carried 5-0.

Mayor

City Administrator

Name	Invoice	Description	Invoice Date	Total Cost
Amazon Capital Services (122)				
Amazon Capital Service	16H6-TPCM-	Multi-Catch Bucket Lid System	10/13/2025	2.36
Amazon Capital Service	16H6-TPCM-	Multi-Catch Bucket Lid System	10/13/2025	4.51
Amazon Capital Service	16H6-TPCM-	MN Flag	10/13/2025	42.13
Total Amazon Capital Services (122):				49.00
Badger State Inspection LLC (150)				
Badger State Inspection	1001333	T-Mobile Main Tower RRU Replacement Inspection	06/17/2025	500.00
Total Badger State Inspection LLC (150):				500.00
Cintas (208)				
Cintas	4247294855	City Hall Cleaning 10/21/25	10/21/2025	146.75
Total Cintas (208):				146.75
Connexus Energy (229)				
Connexus Energy	102325	Sept Electric	10/14/2025	392.99
Connexus Energy	102325	Sept Electric	10/14/2025	101.25
Connexus Energy	102325	Sept Electric	10/14/2025	374.24
Connexus Energy	102325	Sept Electric	10/14/2025	256.41
Connexus Energy	102325	Sept Electric	10/14/2025	1,424.79
Total Connexus Energy (229):				2,549.68
Continental Research Corp (232)				
Continental Research C	66803	Rust Inhibitor Winter Rinse	10/06/2025	30.60
Continental Research C	66803	Rust Inhibitor Winter Rinse	10/06/2025	58.65
Total Continental Research Corp (232):				89.25
Dey Distributing (257)				
Dey Distributing	7703273	Hose Pump for Washing Machine	10/10/2025	6.07
Dey Distributing	7703273	Hose Pump for Washing Machine	10/10/2025	11.64
Total Dey Distributing (257):				17.71
Grainger, Inc. (308)				
Grainger, Inc.	9676241699	2 - V-Belts for Shop Bldg Mtc	10/15/2025	1.06
Grainger, Inc.	9676241699	2 - V-Belts for Shop Bldg Mtc	10/15/2025	1.06
Total Grainger, Inc. (308):				2.12
HD Supply (612)				
HD Supply formerly Ho	897014627	Multi-Fold Towels & Countertop Dispenser	10/07/2025	17.04
HD Supply formerly Ho	897014627	Multi-Fold Towels & Countertop Dispenser	10/07/2025	32.66
HD Supply formerly Ho	898999560	Multi-Fold Towels	10/21/2025	18.87
Total HD Supply (612):				68.57
Inspec Inc. (768)				
Inspec Inc.	5916	Consulting for Public Works & Fire Department Roofs	10/10/2025	928.00

Name	Invoice	Description	Invoice Date	Total Cost
Total Inspec Inc. (768):				928.00
LRS Portables of Minnesota (373)				
LRS Portables of Minne	MP285809	Baldwin Park Portable Restroom	10/16/2025	120.00
LRS Portables of Minne	MP285810	Golden Lake Portable Restroom	10/16/2025	128.00
LRS Portables of Minne	MP285811	Inner Park Portable Restroom	10/16/2025	128.00
LRS Portables of Minne	MP285812	Center Park Portable Restroom	10/16/2025	68.57
Total LRS Portables of Minnesota (373):				444.57
Menards - Blaine (429)				
Menards - Blaine	92612	Power Wash, Borax & Drill Bits	10/20/2025	2.09
Menards - Blaine	92612	Power Wash, Borax & Drill Bits	10/20/2025	4.01
Menards - Blaine	92612	Pallet Wood & Hocky Boards	10/20/2025	133.36
Menards - Blaine	92615	Ratchet Straps	10/20/2025	14.99
Total Menards - Blaine (429):				154.45
MN Dept of Agriculture (456)				
MN Dept of Agriculture	102325	2026 Tree Care Registry Renewal	10/23/2025	30.00
Total MN Dept of Agriculture (456):				30.00
MN Dept of Labor & Industry (460)				
MN Dept of Labor & Ind	101625	2025 3rd Quarter Surcharge Fees	10/10/2025	577.77
MN Dept of Labor & Ind	101625	2025 3rd Quarter Surcharge Fees (Kissell Ct)	10/10/2025	2.00
Total MN Dept of Labor & Industry (460):				579.77
MN Dept of Revenue (463)				
MN Dept of Revenue	101625	September Sales Tax	10/15/2025	2,295.40
Total MN Dept of Revenue (463):				2,295.40
Press Publications Inc. (542)				
Press Publications Inc.	843571	Public Notice for 2025 Street Assessment Hearing	10/09/2025	380.10
Press Publications Inc.	843572	Sample Ballot Notification	10/09/2025	285.08
Press Publications Inc.	844032	Notice of Election Polling Locations	10/16/2025	114.04
Total Press Publications Inc. (542):				779.22
Rum River Consultants (570)				
Rum River Consultants	1037	July, Aug & Sept Building Inspections	10/23/2025	18,857.08
Rum River Consultants	1037	July, Aug & Sept Call Log/Code Enforcement	10/23/2025	195.00
Total Rum River Consultants (570):				19,052.08
Xcel Energy (671)				
Xcel Energy	948694238	Sept Street Light Electric #51-6357048-7	10/23/2025	163.65
Total Xcel Energy (671):				163.65
Grand Totals:				27,850.22

Name	Invoice	Description	Invoice Date	Total Cost
Amazon Capital Services (112)				
Amazon Capital Ser	1R9F-QMMP	High Yield Toner for Brother Printer	10/21/2025	93.49
Total Amazon Capital Services (112):				93.49
Anoka County Treasury Office (116)				
Anoka County Treas	AR023527	7/1/25-12/31/25 State Access Fee	10/23/2025	1,080.00
Anoka County Treas	AR023527	1/1/26-6/30/26 State Access Fee-Prepaid	10/23/2025	1,080.00
Anoka County Treas	B251014F	Oct Broadband (CAC Fiber)	10/23/2025	150.00
Total Anoka County Treasury Office (116):				2,310.00
Aspen Mills, Inc. (124)				
Aspen Mills, Inc.	362130	Highland Carrier Vest, Airius Level II Armor - NP,	09/30/2025	1,524.40
Total Aspen Mills, Inc. (124):				1,524.40
Axon Enterprise Inc (129)				
Axon Enterprise Inc	115137	Taser Instructor Course - NW & BS	10/08/2025	1,790.00
Total Axon Enterprise Inc (129):				1,790.00
Brothers Fire & Security (488)				
Brothers Fire & Sec	W44977	2025 Annual Sprinkler Inspections	10/07/2025	395.00
Total Brothers Fire & Security (488):				395.00
CENTURY LINK (152)				
CENTURY LINK	102325	Oct Communications	10/23/2025	136.04
Total CENTURY LINK (152):				136.04
CONNEXUS ENERGY (170)				
CONNEXUS ENER	102325	Sept Electric	10/23/2025	1,779.61
Total CONNEXUS ENERGY (170):				1,779.61
Frattallone's Hardware & Garden (204)				
Frattallone's Hardwa	77250	Fastners for Garage	10/20/2025	2.50
Total Frattallone's Hardware & Garden (204):				2.50
George's Inc (210)				
George's Inc	3717	'23 Charger#223 Oil Change & Idler Puller Replaced	10/09/2025	222.50
George's Inc	3729	'25 Ram 1500 Oil & Filter change	10/16/2025	80.00
Total George's Inc (210):				302.50
HealthPartners, Inc. (220)				
HealthPartners, Inc.	7130072	Oct Employee Assistance Program Premium	10/23/2025	13.00
HealthPartners, Inc.	7130072	Oct Employee Assistance Program - Due From City	10/23/2025	33.60
HealthPartners, Inc.	7130072	Oct Employee Assistance Program - Due From Fire	10/23/2025	33.60
HealthPartners, Inc.	8784991917	Nov Health Insurance Prem	10/23/2025	16,270.23
HealthPartners, Inc.	8784991917	Nov Health Insurance Prem-Reimbursable	10/23/2025	620.36

Name	Invoice	Description	Invoice Date	Total Cost
HealthPartners, Inc.	8784991917	Sept & Oct Health Insurance Prem adj	10/23/2025	736.16
Total HealthPartners, Inc. (220):				17,706.95
Language Line Services (421)				
Language Line Serv	11720777	Sept Over-the Phone Interpretaion	10/23/2025	17.51
Total Language Line Services (421):				17.51
Office of MNIT Services (309)				
Office of MNIT Servi	DV25090431	Sept WAN Services	10/23/2025	47.20
Total Office of MNIT Services (309):				47.20
O'Reilly Automotive, Inc. (314)				
O'Reilly Automotive,	3472-417021	Vent Clips & Wiper Fluid	10/10/2025	39.72
Total O'Reilly Automotive, Inc. (314):				39.72
Quill LLC (338)				
Quill LLC	45982938	Sharpie Markers, Deskpads, Calendars, Printer Ink, Datastick,	09/30/2025	279.28
Total Quill LLC (338):				279.28
Grand Totals:				26,424.20

CENTENNIAL FIRE DISTRICT

Fire Disbursement Report
 Input Dates: 10/15/2025 - 10/28/2025

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Name	Invoice	Description	Invoice Date	Total Cost
BLAINE LOCK & SAFE, INC. (128)				
BLAINE LOCK & SAFE, IN	33829	Lever on front door lock - parts/install	10/28/2025	417.13
Total BLAINE LOCK & SAFE, INC. (128):				417.13
CONNEXUS ENERGY (149)				
CONNEXUS ENERGY	10 28 2025	9/5/2025 - 10/5/2025 Electric (Station 1)	10/28/2025	455.00
Total CONNEXUS ENERGY (149):				455.00
EMERGENCY APPARATUS MAINT, INC (163)				
EMERGENCY APPARATU	137691	Quint L-1: Service pump, foam system, truck, hydraulic g	10/28/2025	3,528.66
Total EMERGENCY APPARATUS MAINT, INC (163):				3,528.66
FIRE RELIEF ASSOCIATION (177)				
FIRE RELIEF ASSOCIATI	10 28 2025	SC23 outstanding debt for 2023	10/28/2025	21,690.00
Total FIRE RELIEF ASSOCIATION (177):				21,690.00
IIA Lifting Services, Inc. (200)				
IIA Lifting Services, Inc.	INDI104402	Truck L1: Annual safety inspection	10/28/2025	2,164.08
Total IIA Lifting Services, Inc. (200):				2,164.08
Grand Totals:				28,254.87



City of

200 Civic Heights Circle
Circle Pines, MN 55014
(763) 784-5898

CIRCLE PINES

www.ci.circle-pines.mn.us

Agenda Item 6.a.5.

Memo

To: City Council
From: Kate Manson
Date: October 22, 2025
Re: Quarterly General Fund Financials

Year-to-date financials through quarter three (Q3) show about a \$219,000 loss, which can be attributed to the fact that approximately half of our tax revenue and local government aid is expected to arrive in December. To gain a clearer picture of the City's financial situation, a closer look is needed.

Expenditures have been closely monitored, and we find that we have spent exactly 75% of our budgeted expenses while being 75% through the year. Despite tracking closely to budget projections, there is some elevated spending that can be primarily attributed to some annual costs that were expensed fully during this period. Notable examples include financial audit fees, Anoka County assessment services, software license, property insurance, tree removal and hosting the 75th Anniversary.

In addition to these planned expenses, there were unforeseen costs that impacted our Q3 performance. These include elevated 75th Anniversary costs which were made possible by additional funding particularly by the Utility Commission. Also, there was an opportunity for a Local Climate Action grant that created \$10,405 worth of charges to WSB to implement showcased in "Planning & Zoning".

On the revenue front, we have seen some positive developments. Residential remodeling activities have been robust, contributing over \$18,000 more than budgeted for the year. Golden Lake Park shelter rental and concession sales brought in over \$5,000 more than anticipated.

Furthermore, the "Other Revenue" category has outperformed our expectations. However, it's important to note that, as mentioned in previous quarter memos, interest earnings will be allocated to other funds at the end of the year and adjusted to market value, which can have a significant impact on the final outcome.

In summary, despite the apparent loss in our year-to-date financials, our expenditure analysis shows that we are tracking closely to budget. With the majority of our revenue, in the form of property tax, expected to arrive in December, we anticipate ending the year on a more positive note. While there have been some unexpected expenses, our revenue sources, particularly in Building Permits and Charges for Services, are performing well and contributing positively to our financial health.

KM

Enclosures:

- (1) General Fund 2025 Quarter 3 Summary



GENERAL FUND 2025

Quarter 3 Summary

75% OF THE FISCAL YEAR HAS ELAPSED

	SPENDING AVAILABLE (UNAVAILABLE)	2025 BUDGET	2025 ACTUAL	Quarter 1			Quarter 2			Quarter 3			
				JANUARY ACTUAL	FEBRUARY ACTUAL	MARCH ACTUAL	APRIL ACTUAL	MAY ACTUAL	JUNE ACTUAL	JULY ACTUAL	AUGUST ACTUAL	SEPTEMBER ACTUAL	
REVENUE													
Taxes	52%	2,933,670	1,532,599	-	-	-	-	-	-	-	1,532,599	-	-
Licenses & Permits	126%	68,882	86,580	7,530	2,624	7,781	10,142	14,318	9,844	8,882	8,864	16,595	
Intergovernmental	103%	504,809	519,105	-	46,669	41,299	-	-	-	212,866	-	218,272	
Charges for Services	111%	40,711	45,360	4,407	2,484	3,514	4,626	3,092	5,541	15,558	5,046	1,091	
Fines	66%	11,000	7,290	316	543	1,468	1,103	965	833	544	17,735	(16,217)	
Other Revenue	321%	103,735	333,012	39,163	35,443	45,256	27,712	47,331	27,585	37,992	32,595	39,936	
TOTAL REVENUES	69%	3,662,807	2,523,947	51,416	87,764	99,319	43,583	65,705	43,802	1,808,442	64,239	259,676	
EXPENDITURES													
MAYOR & COUNCIL	104%	(3,050)	77,146	80,196	12,735	2,082	12,519	6,752	2,983	9,864	11,512	12,192	9,557
CITY ADMINISTRATION	72%	68,707	244,384	175,677	28,791	18,111	18,554	18,319	18,560	17,935	16,660	23,260	15,486
ELECTIONS	1%	17,065	17,182	117	400	(342)	-	-	-	-	59	-	-
CABLE TV	83%	172	1,000	828	-	-	180	-	-	596	52	-	-
FINANCE	80%	37,696	191,888	154,192	18,251	15,152	12,043	24,736	35,169	15,454	9,962	14,363	9,062
CITY ATTORNEY	17%	24,939	30,000	5,061	-	525	366	60	563	773	780	1,155	840
PLANNING & ZONING	726%	(9,076)	1,450	10,526	-	2,042	-	-	-	-	-	-	8,484
ENGINEERING	3%	4,838	5,000	163	-	-	37	-	-	126	-	-	-
GENERAL GOVT BUILDINGS	73%	15,788	58,673	42,885	7,322	4,283	4,574	4,269	5,190	3,992	4,599	4,596	4,062
POLICE	74%	343,416	1,330,948	987,532	106,720	109,778	109,778	109,779	111,767	110,377	109,777	109,778	109,777
FIRE	75%	105,857	423,429	317,572	105,857	-	-	105,857	-	-	105,857	-	-
BUILDING INSPECTIONS	94%	2,201	35,000	32,799	65	-	-	260	19,311	7,259	5,904	-	-
STREETS	62%	84,914	221,640	136,726	11,771	14,861	21,929	13,825	12,964	14,359	14,635	21,140	11,244
COMMUNITY VEGETABLE GA	69%	199	634	435	-	42	32	300	-	60	-	-	-
PARKS	78%	103,769	481,237	377,468	39,964	35,939	30,572	32,421	44,239	46,452	45,294	67,660	34,927
GOLDEN LAKE	69%	20,801	67,749	46,948	715	1,011	966	388	3,616	8,509	15,697	15,455	591
SHADE TREE PROGRAM	86%	10,035	74,200	64,165	4,603	17,349	4,420	4,922	6,978	5,778	7,747	6,883	5,485
UNALLOCATED	77%	91,312	401,247	309,935	90,634	33,533	4,400	90,642	-	-	90,634	-	92
TOTAL EXPENDITURES	75%	919,582	3,662,807	2,743,225	427,830	254,366	220,370	412,529	261,341	241,532	439,168	276,482	209,607
REVENUES OVER (UNDER) EXPENDITURES		-	(219,278)	(376,414)	(166,602)	(121,051)	(368,946)	(195,635)	(197,729)	1,369,274	(212,242)	50,069	

CITY OF CIRCLE PINES
REVENUES WITH COMPARISON TO BUDGET
FOR THE 9 MONTHS ENDING SEPTEMBER 30, 2025
GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
<u>TAXES</u>					
101-31-1010-000 AD VALOREM TAXES	.00	1,307,447.52	2,448,339.00	1,140,891.48	53.40
101-31-1040-000 FISCAL DISPARITIES	.00	225,097.14	484,581.00	259,483.86	46.45
101-31-1910-000 PENALITIES & INTEREST	.00	54.70	750.00	695.30	7.29
TOTAL TAXES	.00	1,532,599.36	2,933,670.00	1,401,070.64	52.24
<u>LICENSES & PERMITS</u>					
101-32-2110-000 LIQUOR LICENSE	.00	.00	500.00	500.00	.00
101-32-2120-000 REFUSE LICENSE	.00	.00	900.00	900.00	.00
101-32-2130-000 MASSAGE LICENSE	.00	1,550.00	1,000.00	(550.00)	155.00
101-32-2160-000 CONTRACTOR LICENSE	300.00	2,750.00	3,300.00	550.00	83.33
101-32-2180-000 TOBACCO LICENSE	.00	200.00	600.00	400.00	33.33
101-32-2181-000 CANNABINOIDS LICENSE	.00	.00	100.00	100.00	.00
101-32-2190-000 RENTAL INSPECTIONS	900.00	2,400.00	4,000.00	1,600.00	60.00
101-32-2195-000 GAS STATION LICENSE	.00	.00	100.00	100.00	.00
101-32-2215-000 BUILDING PERMITS	12,736.19	75,288.48	35,000.00	(40,288.48)	215.11
101-32-2216-000 PLAN REVIEW FEE	.00	.00	8,000.00	8,000.00	.00
101-32-2220-000 MECHANICAL & GAS INSTALLATION	.00	.00	9,000.00	9,000.00	.00
101-32-2230-000 PLUMBING PERMITS	.00	200.00	4,000.00	3,800.00	5.00
101-32-2237-000 OTHER PERMITS	.00	365.00	1,000.00	635.00	36.50
101-32-2238-000 STATE SURCHARGES	.00	2.00	100.00	98.00	2.00
101-32-2240-000 ANIMAL LICENSES	.00	110.00	100.00	(10.00)	110.00
101-32-2250-000 MERCHANT LICENSE	.00	.00	82.00	82.00	.00
101-32-2260-000 SPECIAL USE-VARIANCE-SITE PLAN	.00	300.00	300.00	.00	100.00
101-32-2270-000 ROAD PERMITS	.00	225.00	300.00	75.00	75.00
101-32-2275-000 UNDERGROUND PERMITS	2,658.70	3,189.10	500.00	(2,689.10)	637.82
TOTAL LICENSES & PERMITS	16,594.89	86,579.58	68,882.00	(17,697.58)	125.69
<u>INTERGOVERNMENTAL AIDS</u>					
101-33-3401-000 STATE AID-LOCAL GOVT AID	.00	219,630.50	439,261.00	219,630.50	50.00
101-33-3403-000 STATE AID-LOCAL PERFORMANCE	.00	.00	688.00	688.00	.00
101-33-3416-000 STATE AID-POLICE	218,271.60	218,271.60	60,000.00	(158,271.60)	363.79
101-33-3418-000 STATE AID-ROAD MAINTENANCE	.00	77,703.30	4,860.00	(72,843.30)	1598.83
101-33-3445-000 STATE AID-PLANNING GRANT	.00	3,500.00	.00	(3,500.00)	.00
TOTAL INTERGOVERNMENTAL AIDS	218,271.60	519,105.40	504,809.00	(14,296.40)	102.83

CITY OF CIRCLE PINES
REVENUES WITH COMPARISON TO BUDGET
FOR THE 9 MONTHS ENDING SEPTEMBER 30, 2025
GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
<u>PUBLIC CHARGES FOR SERVICE</u>					
101-34-4102-000	.00	.00	3,680.00	3,680.00	.00
101-34-4103-000	827.00	13,425.75	17,901.00	4,475.25	75.00
101-34-4105-000	18.50	160.66	100.00	(60.66)	160.66
101-34-4106-000	150.00	975.00	500.00	(475.00)	195.00
101-34-4108-000	.00	1,500.00	1,500.00	.00	100.00
101-34-4115-000	.00	12,800.71	9,000.00	(3,800.71)	142.23
101-34-4120-000	.00	6,784.00	.00	(6,784.00)	.00
101-34-4126-000	.00	520.00	530.00	10.00	98.11
101-34-4701-000	95.00	9,194.00	7,500.00	(1,694.00)	122.59
TOTAL PUBLIC CHARGES FOR SERVICE	1,090.50	45,360.12	40,711.00	(4,649.12)	111.42
<u>FINES</u>					
101-35-5101-000	(16,216.79)	7,290.06	11,000.00	3,709.94	66.27
TOTAL FINES	(16,216.79)	7,290.06	11,000.00	3,709.94	66.27
<u>MISCELLANEOUS REVENUES</u>					
101-36-6210-000	.00	.00	84,735.00	84,735.00	.00
101-36-6212-000	38,397.80	306,327.02	.00	(306,327.02)	.00
101-36-6215-000	.00	4,121.17	9,000.00	4,878.83	45.79
101-36-6235-000	1,538.19	7,551.97	10,000.00	2,448.03	75.52
101-36-6240-000	.00	15,012.24	.00	(15,012.24)	.00
TOTAL MISCELLANEOUS REVENUES	39,935.99	333,012.40	103,735.00	(229,277.40)	321.02
TOTAL FUND REVENUE	259,676.19	2,523,946.92	3,662,807.00	1,138,860.08	68.91

CITY OF CIRCLE PINES
EXPENSES COMPARED TO BUDGET BY EXPENSE CODES
FOR THE 9 MONTHS ENDING SEPTEMBER 30, 2025

GENERAL FUND

		PERIOD ACTUAL		BUDGET	UNEXPENDED	PCNT
<u>MAYOR & COUNCIL</u>						
101-41-1110-103	MAYOR COUNCIL SALARIES	6,500.00	19,500.00	26,000.00	6,500.00	75.00
101-41-1110-120	MAYOR COUNCIL-PAYROLL TAXES	497.27	1,491.81	1,989.00	497.19	75.00
	PERSONNEL	6,997.27	20,991.81	27,989.00	6,997.19	75.00
101-41-1110-201	MAYOR COUNCIL-OFFICE SUPPLIES	.00	54.99	200.00	145.01	27.50
	SUPPLIES	.00	54.99	200.00	145.01	27.50
101-41-1110-322	MAYOR COUNCIL-POSTAGE	486.96	5,942.71	6,480.00	537.29	91.71
101-41-1110-331	MAYOR COUNCIL-TRAVEL	.00	4,051.84	3,000.00	(1,051.84)	135.06
101-41-1110-350	MAYOR COUNCIL-PRINT PUBLISH	991.29	12,156.95	16,100.00	3,943.05	75.51
	CONTRACTED SERVICES	1,478.25	22,151.50	25,580.00	3,428.50	86.60
101-41-1110-433	MAYOR COUNCIL-DUES SUBS	100.00	12,690.80	12,427.00	(263.80)	102.12
101-41-1110-495	MAYOR COUNCIL-MISCELLANEOUS	981.32	24,306.74	10,950.00	(13,356.74)	221.98
	MAINTENANCE	1,081.32	36,997.54	23,377.00	(13,620.54)	158.26
	TOTAL MAYOR & COUNCIL	9,556.84	80,195.84	77,146.00	(3,049.84)	103.95
<u>CITY ADMINISTRATION</u>						
101-41-1320-101	CITY ADMIN-SALARIES	11,817.91	131,407.34	176,401.00	44,993.66	74.49
101-41-1320-120	CITY ADMIN-PAYROLL TAXES	1,739.82	18,138.05	26,756.00	8,617.95	67.79
101-41-1320-130	CITY ADMIN-INSURANCE	1,369.60	20,063.48	31,918.00	11,854.52	62.86
	PERSONNEL	14,927.33	169,608.87	235,075.00	65,466.13	72.15
101-41-1320-201	CITY ADMIN-OFFICE SUPPLIES	16.31	345.32	2,824.00	2,478.68	12.23
	SUPPLIES	16.31	345.32	2,824.00	2,478.68	12.23
101-41-1320-314	CITY ADMIN-CONTRACTED SERVICES	.00	1,000.00	1,000.00	.00	100.00
101-41-1320-331	CITY ADMIN-TRAVEL	122.50	2,762.84	2,735.00	(27.84)	101.02
101-41-1320-350	CITY ADMIN-PRINT PUBLISH	.00	292.50	540.00	247.50	54.17
	CONTRACTED SERVICES	122.50	4,055.34	4,275.00	219.66	94.86

CITY OF CIRCLE PINES
EXPENSES COMPARED TO BUDGET BY EXPENSE CODES
FOR THE 9 MONTHS ENDING SEPTEMBER 30, 2025

GENERAL FUND

		PERIOD ACTUAL		BUDGET	UNEXPENDED	PCNT
101-41-1320-404	CITY ADMIN-MTC EQUIP	.00	.00	77.00	77.00	.00
101-41-1320-433	CITY ADMIN-DUES SUBSCRIPTIONS	420.00	1,667.00	2,133.00	466.00	78.15
	MAINTENANCE	420.00	1,667.00	2,210.00	543.00	75.43
	TOTAL CITY ADMINISTRATION	15,486.14	175,676.53	244,384.00	68,707.47	71.89
ELECTIONS						
101-41-1410-103	ELECTION-SALARIES PT	.00	(342.00)	11,964.00	12,306.00	(2.86)
101-41-1410-120	ELECTIONS-PAYROLL TAXES	.00	.00	915.00	915.00	.00
	PERSONNEL	.00	(342.00)	12,879.00	13,221.00	(2.66)
101-41-1410-201	ELECTIONS-OFFICE SUPPLIES	.00	.00	500.00	500.00	.00
	SUPPLIES	.00	.00	500.00	500.00	.00
101-41-1410-322	ELECTIONS-POSTAGE	.00	.00	53.00	53.00	.00
101-41-1410-331	ELECTION-TRAVEL	.00	21.00	150.00	129.00	14.00
101-41-1410-350	ELECTION-PRINT PUBLISH	.00	38.01	1,200.00	1,161.99	3.17
	CONTRACTED SERVICES	.00	59.01	1,403.00	1,343.99	4.21
101-41-1410-411	ELECTIONS-EQUIPMENT RENTAL	.00	.00	2,000.00	2,000.00	.00
101-41-1410-412	ELECTIONS-BUILDING RENTAL	.00	400.00	400.00	.00	100.00
	MAINTENANCE	.00	400.00	2,400.00	2,000.00	16.67
	TOTAL ELECTIONS	.00	117.01	17,182.00	17,064.99	.68
CABLE TV						
101-41-1430-404	CABLE TV-EQUIP MTC	.00	827.93	1,000.00	172.07	82.79
	MAINTENANCE	.00	827.93	1,000.00	172.07	82.79
	TOTAL CABLE TV	.00	827.93	1,000.00	172.07	82.79
FINANCE						

CITY OF CIRCLE PINES
EXPENSES COMPARED TO BUDGET BY EXPENSE CODES
FOR THE 9 MONTHS ENDING SEPTEMBER 30, 2025

GENERAL FUND

		PERIOD ACTUAL		BUDGET	UNEXPENDED	PCNT
101-41-1500-101	FINANCE-SALARIES FT	6,479.24	69,526.34	93,760.00	24,233.66	74.15
101-41-1500-120	FINANCE-PAYROLL TAXES	908.07	9,696.45	14,311.00	4,614.55	67.76
101-41-1500-130	FINANCE-INSURANCE	860.46	11,841.86	18,266.00	6,424.14	64.83
101-41-1500-155	FINANCE-EMPLOYEE REINB EXPENSE	111.58	2,341.32	.00	(2,341.32)	.00
PERSONNEL		8,359.35	93,405.97	126,337.00	32,931.03	73.93
101-41-1500-201	FINANCE-OFFICE SUPPLIES	1.97	402.80	984.00	581.20	40.93
101-41-1500-218	FINANCE-UNIFORMS	.00	963.00	875.00	(88.00)	110.06
SUPPLIES		1.97	1,365.80	1,859.00	493.20	73.47
101-41-1500-301	FINANCE-AUDITING	.00	23,865.02	23,574.00	(291.02)	101.23
101-41-1500-307	FINANCE-CONSULTING	16.80	151.88	194.00	42.12	78.29
101-41-1500-314	FINANCE-CONTRACT SERV	449.13	27,311.74	25,767.00	(1,544.74)	106.00
101-41-1500-322	FINANCE-POSTAGE	.00	.00	625.00	625.00	.00
101-41-1500-331	FINANCE-TRAVEL	15.00	267.50	730.00	462.50	36.64
101-41-1500-350	FINANCE-PRINT PUBLISH	.00	292.50	1,410.00	1,117.50	20.74
CONTRACTED SERVICES		480.93	51,888.64	52,300.00	411.36	99.21
101-41-1500-404	FINANCE-MTC EQUIP	.00	.00	442.00	442.00	.00
101-41-1500-405	FINANCE-MTE CONTRACTS	143.21	4,740.10	7,795.00	3,054.90	60.81
101-41-1500-433	FINANCE-DUES SUBSCRIPTIONS	.00	90.00	230.00	140.00	39.13
101-41-1500-435	FINANCE-SUBSCRIPTIONS	.00	.00	125.00	125.00	.00
101-41-1500-440	FINANCE-BANK CHARGES	76.64	2,701.52	2,800.00	98.48	96.48
MAINTENANCE		219.85	7,531.62	11,392.00	3,860.38	66.11
TOTAL FINANCE		9,062.10	154,192.03	191,888.00	37,695.97	80.36
LEGAL SERVICES						
101-41-1610-304	CITY ATTORNEY-LEGAL FEES	840.00	5,061.15	30,000.00	24,938.85	16.87
CONTRACTED SERVICES		840.00	5,061.15	30,000.00	24,938.85	16.87
TOTAL LEGAL SERVICES		840.00	5,061.15	30,000.00	24,938.85	16.87
PLANNING & ZONNING						
101-41-1910-201	PLANNING ZONING-OFFICE SUPP	.00	.00	150.00	150.00	.00
SUPPLIES		.00	.00	150.00	150.00	.00

CITY OF CIRCLE PINES
EXPENSES COMPARED TO BUDGET BY EXPENSE CODES
FOR THE 9 MONTHS ENDING SEPTEMBER 30, 2025

GENERAL FUND

		PERIOD ACTUAL		BUDGET	UNEXPENDED	PCNT
101-41-1910-307	PLANNING ZONING-CONSULTING	8,363.75	10,405.75	1,000.00	(9,405.75)	1040.58
101-41-1910-322	PLANNING ZONING-POSTAGE	.00	.00	200.00	200.00	.00
101-41-1910-350	PLANNING ZONING-PUB & PRINT	120.37	120.37	100.00	(20.37)	120.37
	CONTRACTED SERVICES	8,484.12	10,526.12	1,300.00	(9,226.12)	809.70
	TOTAL PLANNING & ZONNING	8,484.12	10,526.12	1,450.00	(9,076.12)	725.94
 ENGINEERING SERVICES						
101-41-1930-303	ENGINEERING-ENGINEERING	.00	162.50	5,000.00	4,837.50	3.25
	CONTRACTED SERVICES	.00	162.50	5,000.00	4,837.50	3.25
	TOTAL ENGINEERING SERVICES	.00	162.50	5,000.00	4,837.50	3.25
 GEN GOVERNMENT BUILDING						
101-41-1940-102	GEN GOV BLD-SALARIES OT	.00	362.61	.00	(362.61)	.00
101-41-1940-120	GEN GOV BLD-PAYROLL TAXES	.00	110.60	.00	(110.60)	.00
	PERSONNEL	.00	473.21	.00	(473.21)	.00
101-41-1940-219	GEN GOV BULD-MISC SUPPLIES	15.96	539.63	800.00	260.37	67.45
	SUPPLIES	15.96	539.63	800.00	260.37	67.45
101-41-1940-314	GEN GOV BLD-CONTRACT SERVICES	538.00	4,642.34	5,789.00	1,146.66	80.19
101-41-1940-321	GEN GOV BLD-TELEPHONE	108.46	4,726.15	7,552.00	2,825.85	62.58
101-41-1940-380	GEN GOV BLD-UTILITIES	508.80	4,077.62	5,675.00	1,597.38	71.85
	CONTRACTED SERVICES	1,155.26	13,446.11	19,016.00	5,569.89	70.71
101-41-1940-401	GEN GOV BLD-BUILDING MAINT	.00	1,395.64	3,290.00	1,894.36	42.42
101-41-1940-404	GEN GOV BLDG-EQUIPMENT MTC	.00	492.00	472.00	(20.00)	104.24
101-41-1940-405	GEN GOV BLD-MTC CONTRACTS	2,891.00	26,538.50	35,095.00	8,556.50	75.62
	MAINTENANCE	2,891.00	28,426.14	38,857.00	10,430.86	73.16
	TOTAL GEN GOVERNMENT BUILDING	4,062.22	42,885.09	58,673.00	15,787.91	73.09
 POLICE						

CITY OF CIRCLE PINES
EXPENSES COMPARED TO BUDGET BY EXPENSE CODES
FOR THE 9 MONTHS ENDING SEPTEMBER 30, 2025

GENERAL FUND

		PERIOD ACTUAL		BUDGET	UNEXPENDED	PCNT
101-42-2100-304	POLICE-LEGAL PROSECUTIONS	3,656.50	29,256.80	50,000.00	20,743.20	58.51
101-42-2100-314	POLICE-CONTRACTS	106,120.67	955,086.03	1,273,448.00	318,361.97	75.00
101-42-2100-316	POLICE-COMMUNITY SERVICE	.00	.00	5,000.00	5,000.00	.00
	CONTRACTED SERVICES	109,777.17	984,342.83	1,328,448.00	344,105.17	74.10
101-42-2100-404	POLICE-CIVIL DEFENSE	.00	3,189.28	2,500.00	(689.28)	127.57
	MAINTENANCE	.00	3,189.28	2,500.00	(689.28)	127.57
	TOTAL POLICE	109,777.17	987,532.11	1,330,948.00	343,415.89	74.20
	FIRE					
101-42-2210-314	FIRE-CONTRACT SERVICES	.00	317,571.75	423,429.00	105,857.25	75.00
	CONTRACTED SERVICES	.00	317,571.75	423,429.00	105,857.25	75.00
	TOTAL FIRE	.00	317,571.75	423,429.00	105,857.25	75.00
	BUILDING INSPECTION					
101-42-2400-311	BUILDING INSP-BLDG INSPECTION	.00	32,798.69	35,000.00	2,201.31	93.71
	CONTRACTED SERVICES	.00	32,798.69	35,000.00	2,201.31	93.71
	TOTAL BUILDING INSPECTION	.00	32,798.69	35,000.00	2,201.31	93.71
	STREETS					
101-43-3100-101	STREETS-SALARIES FT	7,590.53	72,369.68	96,946.00	24,576.32	74.65
101-43-3100-102	STREETS-SALARIES OT	.00	2,193.16	7,000.00	4,806.84	31.33
101-43-3100-103	STREETS-SALARIES PT	.00	906.24	1,287.00	380.76	70.41
101-43-3100-120	STREETS-PAYROLL TAXES	1,107.94	10,473.83	16,034.00	5,560.17	65.32
101-43-3100-130	STREETS-INSURANCE	1,320.87	11,412.81	18,086.00	6,673.19	63.10
101-43-3100-142	STREETS-UNEMPLOYMENT	.00	44.78	.00	(44.78)	.00
	PERSONNEL	10,019.34	97,400.50	139,353.00	41,952.50	69.89

CITY OF CIRCLE PINES
EXPENSES COMPARED TO BUDGET BY EXPENSE CODES
FOR THE 9 MONTHS ENDING SEPTEMBER 30, 2025

GENERAL FUND

	PERIOD ACTUAL		BUDGET	UNEXPENDED	PCNT
101-43-3100-201	.00	3.30	.00	(3.30)	.00
101-43-3100-212	162.38	1,624.48	4,750.00	3,125.52	34.20
101-43-3100-214	25.99	442.06	258.00	(184.06)	171.34
101-43-3100-215	22.72	767.51	1,020.00	252.49	75.25
101-43-3100-218	.00	468.05	660.00	191.95	70.92
101-43-3100-219	67.51	8,448.36	24,000.00	15,551.64	35.20
SUPPLIES	278.60	11,753.76	30,688.00	18,934.24	38.30
101-43-3100-307	.00	628.69	630.00	1.31	99.79
101-43-3100-314	29.14	414.68	566.00	151.32	73.27
101-43-3100-321	33.70	259.89	396.00	136.11	65.63
101-43-3100-322	.00	.00	200.00	200.00	.00
101-43-3100-331	.00	.00	200.00	200.00	.00
101-43-3100-380	(1,360.86)	1,549.18	2,145.00	595.82	72.22
101-43-3100-390	1,711.55	13,256.55	20,670.00	7,413.45	64.13
CONTRACTED SERVICES	413.53	16,108.99	24,807.00	8,698.01	64.94
101-43-3100-401	4.12	1,119.37	1,050.00	(69.37)	106.61
101-43-3100-402	.00	.00	6,000.00	6,000.00	.00
101-43-3100-403	.00	3,433.85	9,700.00	6,266.15	35.40
101-43-3100-404	527.93	6,909.90	10,042.00	3,132.10	68.81
MAINTENANCE	532.05	11,463.12	26,792.00	15,328.88	42.79
TOTAL STREETS	11,243.52	136,726.37	221,640.00	84,913.63	61.69
COMM V. GARDEN					
101-45-5201-215	.00	92.78	50.00	(42.78)	185.56
101-45-5201-216	.00	.00	250.00	250.00	.00
SUPPLIES	.00	92.78	300.00	207.22	30.93
101-45-5201-314	.00	42.00	34.00	(8.00)	123.53
101-45-5201-380	.00	300.00	300.00	.00	100.00
CONTRACTED SERVICES	.00	342.00	334.00	(8.00)	102.40
TOTAL COMM V. GARDEN	.00	434.78	634.00	199.22	68.58
PARKS					

CITY OF CIRCLE PINES
EXPENSES COMPARED TO BUDGET BY EXPENSE CODES
FOR THE 9 MONTHS ENDING SEPTEMBER 30, 2025

GENERAL FUND

	PERIOD ACTUAL		BUDGET	UNEXPENDED	PCNT
101-45-5202-101	PARKS-SALARIES FT	19,928.21	195,134.12	250,538.00	55,403.88 77.89
101-45-5202-102	PARKS OVERTIME PAYROLL	.00	1,127.31	1,500.00	372.69 75.15
101-45-5202-103	PARKS-SALARIES PT	2,880.00	40,633.98	42,075.00	1,441.02 96.58
101-45-5202-120	PARKS-PAYROLL TAXES	3,096.99	30,093.55	41,872.00	11,778.45 71.87
101-45-5202-130	PARKS-INSURANCE	3,300.94	29,284.66	45,305.00	16,020.34 64.64
	PERSONNEL	29,206.14	296,273.62	381,290.00	85,016.38 77.70
101-45-5202-201	PARKS-OFFICE SUPPLIES	.00	.00	300.00	300.00 .00
101-45-5202-212	PARKS-MOTOR FUEL LUBS	1,322.55	6,702.22	9,200.00	2,497.78 72.85
101-45-5202-214	PARKS-TOOLS	.00	3,103.94	2,574.00	(529.94) 120.59
101-45-5202-215	PARKS-SUPPLIES SHOP	51.49	6,701.97	4,180.00	(2,521.97) 160.33
101-45-5202-216	PARKS-SUPPLIES CHEMICAL	.00	.00	2,500.00	2,500.00 .00
101-45-5202-218	PARKS-UNIFORMS	.00	1,820.57	2,295.00	474.43 79.33
101-45-5202-219	PARKS-SUPPLIES MISC	.00	511.35	.00	(511.35) .00
	SUPPLIES	1,374.04	18,840.05	21,049.00	2,208.95 89.51
101-45-5202-306	PARKS-MED TESTING & PHYSICALS	.00	896.00	640.00	(256.00) 140.00
101-45-5202-307	PARKS-CONSULTING	.00	1,257.39	1,260.00	2.61 99.79
101-45-5202-314	PARKS-CONTRACT SERVICE	58.28	829.36	1,132.00	302.64 73.27
101-45-5202-321	PARKS-TELEPHONE	153.52	1,329.44	1,980.00	650.56 67.14
101-45-5202-322	PARKS-POSTAGE	.00	.00	100.00	100.00 .00
101-45-5202-331	PARKS-TRAVEL	92.08	3,729.94	2,165.00	(1,564.94) 172.28
101-45-5202-350	PARKS-PRINT PUBLISH	.00	.00	1,300.00	1,300.00 .00
101-45-5202-380	PARKS-UTILITIES	2,441.20	5,595.11	7,552.00	1,956.89 74.09
	CONTRACTED SERVICES	2,745.08	13,637.24	16,129.00	2,491.76 84.55
101-45-5202-401	PARKS-STRUCTURE MAINTENANCE	319.49	18,433.06	31,050.00	12,616.94 59.37
101-45-5202-403	PARKS-VILLAGE MAINTENANCE	.00	2,865.44	5,850.00	2,984.56 48.98
101-45-5202-404	PARKS-MTC EQUIP	768.37	16,714.23	9,500.00	(7,214.23) 175.94
101-45-5202-415	PARKS-BLDG RENTAL	376.00	2,986.29	4,096.00	1,109.71 72.91
101-45-5202-433	PARKS-DUES SUBSCRIPTIONS	138.00	408.00	773.00	365.00 52.78
101-45-5202-490	PARKS-CONT RECREATION SERVICE	.00	7,310.00	11,500.00	4,190.00 63.57
	MAINTENANCE	1,601.86	48,717.02	62,769.00	14,051.98 77.61
	TOTAL PARKS	34,927.12	377,467.93	481,237.00	103,769.07 78.44
	GOLDEN LAKE				
101-46-6101-103	GOLDEN LAKE-SALARIES PT	.00	26,205.44	28,545.00	2,339.56 91.80
101-46-6101-120	GOLDEN LAKE-PAYROLL TAXES	.00	2,004.70	2,184.00	179.30 91.79
	PERSONNEL	.00	28,210.14	30,729.00	2,518.86 91.80

CITY OF CIRCLE PINES
EXPENSES COMPARED TO BUDGET BY EXPENSE CODES
FOR THE 9 MONTHS ENDING SEPTEMBER 30, 2025

GENERAL FUND

		PERIOD ACTUAL		BUDGET	UNEXPENDED	PCNT
101-46-6101-217	GOLDEN LAKE-SUPPLIES RESALE	154.17	5,646.93	9,000.00	3,353.07	62.74
101-46-6101-218	GOLDEN LAKE-UNIFORMS	.00	255.00	500.00	245.00	51.00
101-46-6101-219	GOLDEN LAKE-SUPPLIES MISC	7.79	1,802.39	4,100.00	2,297.61	43.96
	SUPPLIES	161.96	7,704.32	13,600.00	5,895.68	56.65
101-46-6101-303	GOLDEN LAKE-ENGINEERING	.00	.00	2,000.00	2,000.00	.00
101-46-6101-306	GOLDEN LAKE-MED TESTING & PHYS	.00	.00	1,200.00	1,200.00	.00
101-46-6101-307	GOLDEN LAKE-CONSULTING	.00	.00	250.00	250.00	.00
101-46-6101-314	GOLDEN LAKE-CONTRACTED SERVICE	.00	2,750.00	2,200.00	(550.00)	125.00
101-46-6101-321	GOLDEN LAKE-COMMUNICATIONS	63.38	328.31	576.00	247.69	57.00
101-46-6101-331	GOLDEN LAKE-TRAVEL CONF SCHOOL	.00	.00	100.00	100.00	.00
101-46-6101-350	GOLDEN LAKE-PUBLISHING & PRINT	63.36	146.24	1,300.00	1,153.76	11.25
101-46-6101-380	GOLDEN LAKE-UTILITIES	43.66	2,726.62	5,725.00	2,998.38	47.63
	CONTRACTED SERVICES	170.40	5,951.17	13,351.00	7,399.83	44.57
101-46-6101-401	GOLDEN LAKE-STRUCTURE MTC	130.42	3,221.98	7,700.00	4,478.02	41.84
101-46-6101-404	GOLDEN LAKE-EQUIPMENT REPAIR	.00	414.89	250.00	(164.89)	165.96
101-46-6101-415	GOLDEN LAKE-EQUIP RENT	128.00	1,152.00	1,664.00	512.00	69.23
101-46-6101-433	GOLDEN LAKE-DUES	.00	40.00	40.00	.00	100.00
101-46-6101-440	GOLDEN LAKE-BANK CHARGES	.00	253.48	100.00	(153.48)	253.48
101-46-6101-495	GOLDEN LAKE-MISC	.00	.00	315.00	315.00	.00
	MAINTENANCE	258.42	5,082.35	10,069.00	4,986.65	50.48
	TOTAL GOLDEN LAKE	590.78	46,947.98	67,749.00	20,801.02	69.30
	SHADE TREE					
101-46-6102-101	SHADE TREE-SALARIES FT	2,575.10	25,154.86	33,315.00	8,160.14	75.51
101-46-6102-120	SHADE TREE-PAYROLL TAXES	371.63	3,454.56	5,110.00	1,655.44	67.60
101-46-6102-130	SHADE TREE-INSURANCE	441.09	3,906.90	6,043.00	2,136.10	64.65
	PERSONNEL	3,387.82	32,516.32	44,468.00	11,951.68	73.12
101-46-6102-212	SHADE TREE-MOTOR FUEL LUBS	.00	270.54	500.00	229.46	54.11
101-46-6102-214	SHADE TREE-TOOLS	.00	37.99	200.00	162.01	19.00
101-46-6102-215	SHADE TREE-SUPPLIES	.00	4,400.83	1,450.00	(2,950.83)	303.51
101-46-6102-218	SHADE TREE-UNIFORMS	.00	725.96	340.00	(385.96)	213.52
	SUPPLIES	.00	5,435.32	2,490.00	(2,945.32)	218.29

CITY OF CIRCLE PINES
EXPENSES COMPARED TO BUDGET BY EXPENSE CODES
FOR THE 9 MONTHS ENDING SEPTEMBER 30, 2025

GENERAL FUND

	PERIOD ACTUAL		BUDGET	UNEXPENDED	PCNT
101-46-6102-314 SHADE TREE-CONTRACT SERVICES	1,870.00	21,870.00	22,000.00	130.00	99.41
101-46-6102-322 SHADE TREE-POSTAGE	.00	.00	50.00	50.00	.00
101-46-6102-331 SHADE TREE-TRAVEL	.00	1,395.00	900.00	(495.00)	155.00
101-46-6102-350 SHADE TREE-PRINT PUBLISH	.00	.00	100.00	100.00	.00
CONTRACTED SERVICES	1,870.00	23,265.00	23,050.00	(215.00)	100.93
101-46-6102-404 SHADE TREE-MTC EQUIPMENT	227.23	2,948.82	4,017.00	1,068.18	73.41
101-46-6102-433 SHADE TREE-DUES SUBSCRIPTIONS	.00	.00	175.00	175.00	.00
MAINTENANCE	227.23	2,948.82	4,192.00	1,243.18	70.34
TOTAL SHADE TREE	5,485.05	64,165.46	74,200.00	10,034.54	86.48
DEPARTMENT 9240					
101-49-9240-360 INSURANCE-UNALLOCATED	92.25	33,633.45	38,711.00	5,077.55	86.88
CONTRACTED SERVICES	92.25	33,633.45	38,711.00	5,077.55	86.88
	92.25	33,633.45	38,711.00	5,077.55	86.88
101-49-9360-720 TRANSFER TO CAPITAL EQUIPMENT	.00	111,422.25	148,563.00	37,140.75	75.00
101-49-9360-721 TRANSFER TO CAPITAL IMPROVE	.00	50,975.25	67,967.00	16,991.75	75.00
101-49-9360-722 TRANSFER TO PARK PLAYGROUND	.00	20,296.50	27,062.00	6,765.50	75.00
101-49-9360-723 TRANSFER TO STREET PROJECT	.00	89,208.00	118,944.00	29,736.00	75.00
101-49-9360-725 TRANSFER FROM GENERAL FUND	.00	4,400.00	.00	(4,400.00)	.00
TRANSFERS	.00	276,302.00	362,536.00	86,234.00	76.21
	.00	276,302.00	362,536.00	86,234.00	76.21
TOTAL GENERAL FUND	209,607.31	2,743,224.72	3,662,807.00	919,582.28	74.89
NET REVENUE OVER EXPENDITURES	50,068.88	(219,277.80)	.00	219,277.80	

2025 License for Approval

All licenses on this list have insurance, bond & worker's comp if applicable, and have paid fee.

Date for Council Approval: 10/28/25

	<u>Company</u>	<u>License type</u>
1	Majestic Custom Construction dba Majestic Custom Heating & Air	HVAC
2	Flare Heating & Air Conditioning, Inc.	HVAC
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2026 License for Approval

All licenses on this list have insurance, bond & worker's comp if applicable, and have paid fee.

Date for Council Approval: 10/28/2025

	<u>Company</u>	<u>License type</u>
1	Zheng Liquor Barrel LLC	OFSL
2	Zheng Liquor Barrel LLC	CGR
3	Casey's General Store #3749	CGR
4	Casey's General Store #3749	GAS STAT
5	PASCP Inc. dba Down Under Liquor Store	OFSL
6	PASCP Inc. dba Down Under Liquor Store	CGR
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200 Civic Heights Circle
Circle Pines, MN 55014
(763) 784-5898

CIRCLE PINES

www.ci.circle-pines.mn.us

Agenda Item 6.b.

Memo

To: City Council
From: Patrick Antonen
Date: October 23, 2025
Re: RCWD Board of Manager Appointment

The city was notified that Manager Robertson's term on the Rice Creek Watershed District is up at the end of 2025. Anoka County has requested we submit nominees for the open manager spot. Manager Robertson has done a wonderful job on the RCWD Board. She has represented our area well and has led to a better relationship with RCWD since she started her term. Her reappointment to the Board would be the best thing for the City of Circle Pines.

Staff recommends approving Resolution 2025-27.

Enclosures (1) Resolution 2025-27

RESOLUTION NO. 2025-27

**STATE OF MINNESOTA
COUNTY OF ANOKA
CITY OF CIRCLE PINES**

**RESOLUTION SUBMITTING A LIST OF ELIGIBLE NOMINEES TO ANOKA
COUNTY FOR THE OPEN MANAGER POSITION ON THE RICE CREEK
WATERSHED DISTRICT BOARD OF MANAGERS**

WHEREAS, the city received notice of an opening on the Rice Creek Watershed District Board of Managers; and

WHEREAS, the county notified the city they can submit a list of Nominations to the Anoka County Board of Commissioners per Minnesota Statute 103D.311; and

WHEREAS, the City of Circle Pines wishes to have representation on the Rice Creek Watershed District; and

WHEREAS, the current representative, Jess Robertson of Blaine, has done an excellent job on the Rice Creek Watershed District Board of Managers; and

WHEREAS, the City of Circle Pines requests the reappointment of Jess Robertson; and

NOW, THEREFORE, BE IT RESOLVED, that the City Council of the City of Circle Pines, Minnesota, does hereby submit a list of names for consideration by the Anoka County Board of Commissioners per Minnesota Statute 103D.311 at least 60 days before the expiration of the term of the board managers whose term has expired.

Adopted by this 28th day of October 2025.

David Bartholomay, Mayor

(SEAL)

Patrick Antonen, City Administrator